

RECORD OF PROCEEDINGS

Norwalk City Board of Education
Organizational Meeting

Minutes of

Held

January 13, 2015

The Norwalk City Board of Education met for the ANNUAL ORGANIZATIONAL Board Meeting on January 13, 2015 at the Norwalk High School. President Pro Tempore John Lendrum called the meeting to order at 7:00 p.m. Board members answering roll call: Mr. John Lendrum, Mr. Steve Linder, Mr. Rob Ludwig, Mr. Ralph Ritzenthaler, and Mr. Kevin Cashen. Also in attendance: Dr. Will Folger, Interim Superintendent; Dr. Sue Goodsite, Asst. Supt./Curriculum & Grants Director; Mrs. Sue Lehmann Treasurer; Mr. Dustin Brown, Director of Support Services; Ms. Kelly Ross, Food Service Director/Asst. Director of Support Services; Cary Ashby, *Norwalk Reflector*, Alissa Widman-Neese, *Sandusky Register*.

Roll Call

Mr. Cashen moved for adoption of the organizational agenda and Mr. Ludwig seconded the motion. On roll call, voting yes: Mr. Cashen, Mr. Ludwig, Mr. Ritzenthaler, Mr. Linder, Mr. Lendrum.

NOMINATION AND ELECTION OF PRESIDENT AND VICE PRESIDENT OF THE BOARD

President Pro Tempore John Lendrum called for nominations for President of the Board of Education for calendar year 2015. Mr. Ludwig nominated Mr. Lendrum for Board President and Mr. Ritzenthaler for Vice President under one motion. The motion was seconded by Mr. Cashen. On roll call, voting yes: Mr. Ludwig, Mr. Cashen, Mr. Ritzenthaler, Mr. Linder, and Mr. Lendrum. MOTION PASSED, 5-0.

Nomination of Board President and Vice-President

ANNUAL BUDGET HEARING

Mrs. Lehmann conducted the annual budget hearing and reviewed Fiscal Year 2016.

Mr. Ludwig moved, seconded by Mr. Ritzenthaler to approve the annual budget. On roll call, voting yes: Mr. Ludwig, Mr. Ritzenthaler, Mr. Cashen, Mr. Linder and Mr. Lendrum. MOTION PASSED, 5-0.

Annual Budget Hearing

ORGANIZATIONAL ITEMS

Mr. Cashen moved and Mr. Ludwig seconded to approve the following organizational items.

1. Establish the following dates, times, and locations for regular Board

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meetings of the Norwalk City School District Board of Education for the calendar year 2014:

Location: Norwalk High School
Time: 7:30 p.m.
Date: Second Tuesday of Each Month (except as noted)

Jan 13, 2015	Jul 14, 2015
Feb 10, 2015	Aug 11, 2015
Mar 10, 2015 (Admin. Contracts)	Sep 8, 2015
Apr 14, 2015 (Teacher/Aide Contracts)	Oct 13, 2015
May 12, 2015	Nov 17, 2015 (3 rd Tues)
Jun 9, 2015	Dec 8, 2015

Publishing
Legal Notices

Board
Service Fund

Board Member
Compensation

Endowment
Fund Trustee

Legislative
Liaison

Student
Achievement
Liaison

Finance
Committee

Bill Payment

Appropriation
Modifications

2. The Board approved the Norwalk Reflector as the newspaper of general circulation in which school legal notices will be published.
3. Establish the Board Service Fund for the calendar year 2015 at \$1,500.
4. Reaffirm Board Member compensation at \$80 per meeting per Board resolution, dated November 18, 2003 (pg. 279 – 03 minutes).
5. The Board approved the appointment of Board Member, John Lendrum, to serve as a Trustee for the Endowment Fund for Norwalk City Schools, to represent the Norwalk City School District Board of Education.
6. The Board appointed Rob Ludwig as the Legislative Liaison member of the Norwalk City School District Board of Education to the Ohio State School Boards Association.
7. The Board appointed Ralph Ritzenthaler as Student Achievement liaison member of the Norwalk City School District Board of Education to the Ohio State School Boards Association.
8. The Board appointed all five members to serve on the finance and buildings/grounds committee for 2016.
9. Authorize the treasurer to pay all bills within the limits of appropriations as bills are received and when the goods and/or services have been received as ordered and provided a list of invoices paid to the Board of Education at its next regular meeting.
10. Authorize the treasurer to modify appropriations as deemed necessary provided all such modifications are reported to the Board of Education at its next regular meeting.

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| 11. | Authorize the appointment of legal counsel as needed: Pepple & Waggoner, Ches Sumpter & Associates, Squire Sanders, LLP, Brickler & Eckler. | Legal Counsel | | | | | | | | | | | | |
| 12. | Authorize the treasurer to purchase position bonds for the Treasurer and Superintendent. | Position Bonds | | | | | | | | | | | | |
| 13. | Authorize the treasurer to purchase liability insurance for board members. | Liability Insurance | | | | | | | | | | | | |
| 14. | Adopt the tax budget for FY2016 | | | | | | | | | | | | | |
| 15. | Authorize the treasurer to borrow money from commercial sources. | | | | | | | | | | | | | |
| 16. | Authorize the treasurer to credit interest earned on the following funds in 2015 to those respective funds, with all other interest earned to be credited to the General Fund: | Borrowing
Interest | | | | | | | | | | | | |
| | Auxiliary Service Fund: 401-9015 Norwalk Catholic Schools | | | | | | | | | | | | | |
| | Trust Funds/Endowments: 007-9031 Edwin Fessenden Scholarship | | | | | | | | | | | | | |
| | 007-9035 Janet N. Conway Scholarship | | | | | | | | | | | | | |
| | 007-9048 Duane Berry Memorial | | | | | | | | | | | | | |
| | 008-9042 Oglesby Construction Scholarship for Minority Students | | | | | | | | | | | | | |
| | 008-9043 Elizabeth A Craig Music Support | | | | | | | | | | | | | |
| | 008-9044 Ken-Mar Scholarship | | | | | | | | | | | | | |
| | Construction Fund: 004 New H.S. Building Fund | | | | | | | | | | | | | |
| | Food Service 006 Cafeteria Fund | | | | | | | | | | | | | |
| 17. | Appointment of building cashiers for calendar year 2015. | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">High School</td> <td>Jeanette Ott & Rebecca Chapin</td> </tr> <tr> <td>Middle School</td> <td>Leona Lortcher & Jill Fetherloff</td> </tr> <tr> <td>Main Street</td> <td>Vicki Charville</td> </tr> <tr> <td>League Elementary</td> <td>Connie Kluding</td> </tr> <tr> <td>Maplehurst Elementary</td> <td>Stacey Horner</td> </tr> <tr> <td>Pleasant Elementary</td> <td>Heidi Heitsche</td> </tr> </table> | High School | Jeanette Ott & Rebecca Chapin | Middle School | Leona Lortcher & Jill Fetherloff | Main Street | Vicki Charville | League Elementary | Connie Kluding | Maplehurst Elementary | Stacey Horner | Pleasant Elementary | Heidi Heitsche | Cashiers |
| High School | Jeanette Ott & Rebecca Chapin | | | | | | | | | | | | | |
| Middle School | Leona Lortcher & Jill Fetherloff | | | | | | | | | | | | | |
| Main Street | Vicki Charville | | | | | | | | | | | | | |
| League Elementary | Connie Kluding | | | | | | | | | | | | | |
| Maplehurst Elementary | Stacey Horner | | | | | | | | | | | | | |
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Cafeteria	Michele Allen
Athletics	Gary Swartz/Ray Scheid/Dave Rehnborg/Laura Rehnborg/Karen Weideman

On roll call, voting yes: Mr. Cashen, Mr. Ludwig, Mr. Ritzenthaler, Mr. Linder, Mr. Lendrum. MOTION PASSED 5-0.

Adjournment

There being no other organizational business, Mr. Lendrum declared the meeting adjourned.

MEETING ADJOURNED at 7:15 p.m.