

RECORD OF PROCEEDINGS

Norwalk City Board of Education

Regular Meeting

Minutes of

Held

March 14, 2017

The Norwalk City Board of Education met in REGULAR SESSION at the Norwalk High School, on March 14, 2017. Board President Kevin Cashen called the meeting to order at 7:30 p.m. with the following Board members answering roll call: Mr. John Lendrum, Mr. Steve Linder, Mr. Rob Ludwig, Mrs. Lisa Wick, and Mr. Kevin Cashen. Mr. Cashen led the group in the Pledge of Allegiance to the flag. Also in attendance: George Fisk, Superintendent; Mrs. Joyce Dupont Treasurer; Mr. Corey Ream, Director of Operations; Zoe Greszler of the *Norwalk Reflector*; community members, students and parents.

Roll Call

Invocation

Pledge

ADOPTION OF THE BOARD AGENDA AND ADDENDUM

Mr. Ludwig moved, seconded by Mrs. Wick, for adoption of the Board Agenda
Voting yes: Mr. Ludwig, Mr. Lendrum, Mr. Linder, Mrs. Wick, and Mr. Cashen. MOTION PASSED, 5-0.

Agenda and
Addendum

RECOGNITION

Due to school being closed for a weather calamity, there was no Educational Spotlight presented.

Recognition

PUBLIC PARTICIPATION

Jason Driscoll, 6 Reed Street, Norwalk, asked the Board for an executive session to discuss his son.

Public
Participation

TREASURER'S REPORTS

Upon the recommendation of Mrs. Joyce Dupont, Treasurer, Mrs. Wick moved, seconded by Mr. Ludwig, for approval of the following:

1. February 2017 financial reports
2. Waive the reading and approve the **minutes** of the
February 14, 2017 Regular Session Meeting
3. Amounts and rates as determined by the Huron County Budget Commission for FY18:

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Resolution of
Tax Rates
and
Amounts per
Budget
Commission

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
VAL: 314,898,646				
1. Sinking Fund				
2. Bond Retirement Fund	1,054,910			3.35
3. General Fund	6,980,685	1,543,004	4.90	37.65
4. Library Fund	171,178			.55
5. For Permanent improvement	451,418			3.00
6. State				
Total	8,658,191	1,543,004	4.90	44.55

SCHEDULE B		
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES		
Fund	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
General Fund		
Current expense levy authorized by voters on 1976 & 1977	26.70	4,156,071
for not to exceed Cont years		
Current expense levy authorized by voters on 11-3-87	6.00	1,265,866
for not to exceed Cont years		
Emergency Levy authorized by voters on 5-6-14	4.95	1,558,748
for not to exceed 5 years		
Perm Imp FUND: Levy authorized by voters on 11-8-11	3.00	451,418
for not to exceed 5 years		
Library FUND: Levy authorized by voters on 3-6-12	.55	171,178
for not to exceed Cont years		

Amend
resources

4. Amend the general fund estimated resources for fy17 from \$33,143,756.89 to \$32,933,038.39, a decrease of \$210,718.50.

donations

5. Donations:

S. Meinen \$500.00 to Robotics Club

Endowment Fund - \$10,000 for Celebration of the Arts expenses

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On roll call, voting yes: Mrs. Wick, Mr. Ludwig, Mr. Lendrum, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

Upon the recommendation of Mrs. Joyce Dupont, Treasurer, Mr. Lendrum moved, seconded by Mrs. Wick, for approval of the following revision to building cashiers due to job changes; remove Jeanette Ott, Norwalk High School and add Sharon Linder, Norwalk High School.

Building
cashier changes

On roll call, voting yes: Mr. Lendrum, Mrs. Wick, Mr. Ludwig, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

PERSONNEL

Upon the recommendation of George Fisk, Superintendent, Mr. Ludwig moved, seconded by Mr. Lendrum, to approve the following personnel recommendations:

1. The resignation of **Deb Fries**, cook helper, for the purpose of retirement, effective June 1, 2017.
2. The resignation of **Pam Hoon**, educational assistant – special needs, for the purpose of retirement, effective June 1, 2017.
3. The resignation of **Shawna Legg**, cook helper, for the purpose of job change, effective end of day, March 17, 2017.
4. Memorandum of Understanding between the NCSD Board of Education and the Norwalk Teachers Association, effective August 1, 2016 through June 30, 2018 updating the Supplemental Salary Schedule Code List as follows:

Assistant Baseball (1) - Change to Assistant Baseball (2)

Assistant Softball (1) - Change to Assistant Softball (2)

High School Musical Performance Advisor - Change from Code 16 to Code 10

Robotics Club Advisor - Change from Code 11 to Code 10

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5. Leave of Absence extension for **Coral Smith**, teacher, for the continued purpose of serving as Dean of Students at Pleasant Elementary through approximately April 25, 2017 (Original LOA approved 1/9/17)
6. Appointment, continued, of **Coral Smith**, Dean of Students at Pleasant Elementary, through approximately April 25, 2017, at a daily rate of \$360 (original appointment approved 1/9/17)
7. Extend a leave of absence for **Linda Moreno** for an additional 90 days per the negotiated agreement Article 54, Leave Without Pay beginning March 1, 2017.
8. **Sean Harris** for Family Medical Leave Act (intermittent leave) for calendar 2017, first effective 1/1/2017.
9. **Administrative contracts**, three (3) year contracts for the following, effective 8/1/2017 - 7/31/2020:
 - **Dan Bauman**, Principal, Main Street School
 - **Brad Cooley**, Principal, Norwalk High School
 - **Jennifer King**, Director of Pupil Services
 - **Adam Kreischer**, Principal, League Elementary
 - **Josh Schlotterer**, Director of Student Activities
 - **Janice Smith**, Principal, Pleasant Elementary
 - **Gary Swartz**, Principal, Norwalk Middle Schoolthree (3) year contract for the following, effective 8/1/2018 - 7/31/2021:
 - **Corey Ream**, Director of Operations
10. Step revisions upon evidence of prior experience:
 - Douglas Clark** - Bus driver Step 0 to Step 4
 - Jerry Bement** - MS track coach Step 6 to Step 9
 - Mark Sindlinger** - MS track coach Step 6 to Step 9
11. Employment of **Shawna Legg**, 16 hours per week, step 0, effective March 20, 2017 as ASP/Building secretary.

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12. Employment classification change for **Sophia Link**, from Educational Assistant - Special Needs to Educational Assistant - Building Assistant, 7 hours per day, will remain on step 3 of the Educational Assistant - Special Needs pay scale, effective for the 2017-2018 school year.
13. Kindergarten screening at member rate:
 - **Jessica Enderle**
 - **Missy Faley**
 - **Ratiba Stillman**
 - **Stephani Underwood**
 - **Julie Weyer**
 - **Roger Wilhelm**
 - **Laura Winkler**

STEM lab equipment maintenance and repair

 - Scott Spettle, up to 10 hours
14. **Supplemental/Special** contract(s) at **NHS**:
 - Greg Hurst, Asst. Softball, code 7, step 0
 - Derek Pigman, Asst. Baseball, code 7, step 1
 - Erin Smetzer, Head Swimming, code 5, step 3
 - Tyler Smith, Freshman Girls Basketball, code 5, step 0
15. **Substitute certified staff** , as needed, for the remainder of the 2016-2017 school year:
 - **Julie Castle**
 - **Hannah Kirby**
 - **Mary Morgan**
 - **Brooke Scott**
16. **Substitute classified staff** , as needed, for the remainder of the 2016-2017 school year:
 - **Thurland Colbert**
 - **Tara Riggs**
17. **Volunteer** classroom:
 - **Jamie Sanders**

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On roll call, voting yes: Mr. Ludwig, Mr. Lendrum, Mrs. Wick, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

SUPERINTENDENT'S REPORT

Upon the recommendation of George Fisk, Superintendent, Mr. Lendrum moved, seconded by Mr. Ludwig, to approve the following:

1. 2017-2018 school calendar

Highlights:

8/24/17 - First Student Day (Grades PS & 1-12)

12/21/17 - 1/2/18 - Winter Break

2. Board Policies

JECBB - Admission of Interdistrict Transfer Students

JECBB-R - Admission of Interdistrict Transfer Students (regulations)

3. Contract with Huron County Board of Developmental Disabilities for services during the 2017-2018 school year as needed.
4. A multi-service agreement contract with the ESC of Lorain County for the 2017- 2018 school year (speech/language, audiology services, parent mentor services, etc.)
5. Contract with Huron County Public Health for Registered Nursing services during the 2017-2018 school year, 25 hours @ \$36.00 per hour, for a cost of \$900.
6. Contract with Huron County Public Health for Registered Nursing services for Preschool during the 2017-2018 school year, 305 hours @ \$36.00 per hour, for a cost of \$10,980.

On roll call, voting yes: Mr. Lendrum, Mr. Ludwig, Mrs. Wick, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

Items for Discussion

STEM instruction

Strategic Plan

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Items for Information

EHOVE news

Legislative report

Mrs. Wick reported on Ehove having a large sophomore class and the upcoming State of the State that Governor Kasich is holding at the Sandusky State Theatre.

EXECUTIVE SESSION

Mr. Ludwig moved, seconded by Mrs. Wick to move into executive session for the purpose of:

The employment and compensation of an employee.

On roll call, voting yes: Mr. Ludwig, Mrs. Wick, Mr. Lendrum, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

The board moved into executive session at 8:18 pm.

Let the record reflect the Board returned to open session at 9:20 p.m.

Mr. Ludwig moved, seconded by Mr. Lendrum to amend the agenda and add two additional items, administrator compensation and administrator contract.

On roll call, voting yes: Mr. Ludwig, Mrs. Wick, Mr. Lendrum, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

Mr. Lendrum moved, seconded by Mrs. Wick to approve the 2% administrator salary increase for **Superintendent George E. Fisk**, effective August 1, 2017.

On roll call, voting yes: Mr. Ludwig, Mrs. Wick, Mr. Lendrum, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0

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Mr. Lendrum moved, seconded by Mrs. Wick to approve the five (5) year administrator contract, as attached, for **Superintendent George E. Fisk**, effective August 1, 2018 through July 31, 2023.


On roll call, voting yes: Mr. Ludwig, Mrs. Wick, Mr. Lendrum, and Mr. Cashen. Voting no: Mr. Linder MOTION PASSED, 4-1

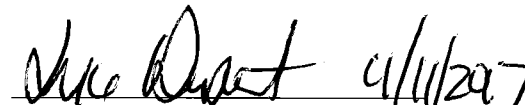
ADJOURNMENT

There being no other business, Mr. Cashen declared the meeting adjourned at 9:24 pm.

On roll call, voting yes: Mr. Ludwig, Mrs. Wick, Mr. Lendrum, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

MEETING ADJOURNED at 9:24


Kevin Cashen, President


Joyce Dupont, Treasurer