

# RECORD OF PROCEEDINGS

Norwalk City School Board of Education

## Regular Meeting

Minutes of

Held

July 7, 2015

The Norwalk City Board of Education met in REGULAR SESSION at the Norwalk High School Library on July 7, 2015. Board President John Lendrum called the meeting to order at 7:30 p.m. with the following Board members answering roll call: Mr. Kevin Cashen, Mr. John Lendrum, Mr. Steve Linder, Mr. Robert Ludwig and Mr. Ralph Ritzenthaler. Mr. Lendrum led the group in the Pledge of Allegiance to the flag. Also in attendance were Mr. George Fisk, transitioning Superintendent, Mrs. Sue Lehmann, Treasurer; Cary Ashby, *Norwalk Reflector*; Dr. Will Folger, principals, staff members, and community members.

### ADOPTION OF THE BOARD AGENDA AND ADDITIONS

Mr. Cashen moved, seconded by Mr. Ludwig, for adoption of the Board Agenda and Addendum. On roll call, voting yes: Mr. Cashen, Mr. Ludwig, Mr. Linder, Mr. Ritzenthaler, and Mr. Lendrum. MOTION PASSED, 5-0.

### RECOGNITION

Mr. Joe Hintz represented the Huron County Commissioners in the reading and presentation of a resolution honoring the following members of the NHS Track Team who qualified for state:

#### Individual Events:

- **Luke Landis – 3200 M – 2<sup>nd</sup> Place**
- **Caden Foos – 1600 M – 5<sup>th</sup> Place**
- **Elliot Rhodes – Shot Put – 9<sup>th</sup> Place**

#### 4 x 800 Relay – 11<sup>th</sup> place:

- **Greg Berry**
- **Caden Foos**
- **Alex Harness**
- **Luke Landis**

### PUBLIC PARTICIPATION

Mr. Bob Germond of 116 Hasbrock Drive, Norwalk, Ohio addressed the board. He had one question of Mrs. Lehmann which was whether Mr. Fisk had received his \$3,000 moving expenses. Mrs. Lehmann indicated that Mr. Fisk had not yet submitted any request for this yet. Mr. Germond stated he was unaware that the July board meeting had been moved to the earlier July 7<sup>th</sup> date. He pointed out

# RECORD OF PROCEEDINGS

Norwalk City School Board of Education

## Regular Meeting

Minutes of

Held

July 7, 2015

that the district website still reflected the meeting date of July 14<sup>th</sup>. Mr. Germond stated that he had attended many school board meetings and this is the first time that no board member asked the superintendent direct questions and the board president spoke more than the superintendent. In his closing remarks, he asked for a conversation with Mr. Lendrum following the meeting. Mr. Lendrum agreed.

Lori Bennett, 29 Oakwood Drive, Norwalk, Ohio spoke to the board in regard to the recent decision by the state to opt out of the PARQ test. She would like to know how the district intends to move forward.

Chris Cloud, 5 Quail Hollow, Norwalk, Ohio addressed the topic of staffing the high school social studies department. His primary concern stemmed from the decision to refill Mr. Broz position with a 4 period per day social studies teacher. Mr. Broz had been employed as a social studies teacher 4 periods per day and the remaining part of his day was spent in CBI. Mr. Cloud cited previous reductions in staff noting that they have lost 25 teachers due to attrition. Additionally the movement of the CBI position to EHOVE would be the most recent reduction. He asked that the board invest in educational expenditures at Norwalk City Schools.

Nick Lee, 138 N. Old State Rd., Norwalk, Ohio also spoke in regard to the high school social studies position being filled at 4 periods per day. He noted that local governments tend to be the most fiscally responsible; however, they should exercise caution. Mr. Lee expressed that he was drawn to Norwalk because it was a culture that provided as many opportunities to students as possible. The trend has changed and now he is concerned about the reduction of electives and the quality of education. He asked that the board consider filling the social studies opening with a full time employee.

Derek Pigman, 110 Sycamore Dr., Norwalk, Ohio was the final high school teacher to address the board on the social studies position. He felt that the previous two speakers had thoroughly expressed his opinions and the message was clear.

### **BOARDPAC OVERVIEW**

All board members, Mr. Fisk and Mrs. Lehmann entered the adjacent computer lab for a presentation of BoardPac. An invitation to the meeting attendees was extended to watch the viewing as well.

# RECORD OF PROCEEDINGS

Norwalk City School Board of Education

## Regular Meeting

Minutes of

Held

July 7, 2015

### **TREASURER'S REPORT**

Upon recommendation of Sue Lehmann, Treasurer, Mr. Ludwig moved and Mr. Ritzenthaler seconded for the approval of the following recommendations:

Approved Items:

1. June 2015 financial reports
2. Minutes of the June 9, 2015 regular session meeting
3. Donation of \$1500.00 from Norwalk Athletic Boosters to defray cheer uniform costs.

On roll call, voting yes: Mr. Ludwig, Mr. Cashen, Mr. Linder, Mr. Ritzenthaler, and Mr. Lendrum. MOTION PASSED, 5-0.

Item(s) for Discussion

1. General Fund Update
2. Food Service Fund Update
3. Career Tech Funding FY15
4. Bond Rating

### **PERSONNEL**

Upon recommendation of Mr. George Fisk, Mr. Ludwig moved, seconded by Mr. Cashen for the approval of the following:

Approved items:

1. The employment of Angela Farmer, 208 E. Main St., Norwalk, Ohio, 44857, Teacher, 10 years' experience, step 10 on the MA+15 bracket of the teacher salary schedule, 1 year contract, effective August 21, 2015, pending completion and receipt of all requirements for employment.
2. The employment of Katherine Elmlinger, 5143 Dogtown Rd., Monroeville, Ohio 44857, Teacher, 5 years' experience, step 5 on the BA bracket of the teacher salary schedule, 1 year contract, effective August 21, 2015, pending completion and receipt of all requirements for employment.
3. Jackie Kelley – (hired 6/9/15 as building secretary step 3) correction to pay scale to step 0.
4. Five days of extended time for Ray Scheid during the 2014-2015 school year.

# RECORD OF PROCEEDINGS

Norwalk City School Board of Education

## Regular Meeting

Minutes of

Held

July 7, 2015

5. Accept the resignation of Ken Broz as Girls Bowling coach.
6. Supplemental/Special Contracts for 2015-2016 school year:
  - Cheer Advisor – HS (fall)-Lisa Fried – code 15, step 0
  - Cheer Advisor – HS (winter) – Lisa Fried – code 15, step 0
  - Football – HS – Paul Gladden, code 5, step 3
  - Shadow Club Advisor – Chris Jackson – code 16, step 1
  - Tennis (HS asst. coach) – Courtney Hinkley – code 8, step 0
  - Volleyball (HS asst. coach) – Hannah Douglas – code 6, step 0
7. Volunteers for the 2015-16 school year:
  - Macie Ott, MS Cheer Advisor Volunteer
  - Justin Cook, High School Football
  -
8. Laura Winkler, OAA Test Administrator at member rate up to 6 hours.
9. Donna Fairfax, \$10 per hour, as needed to process state and federal background checks, effective July 1, 2015.
10. A \$2,000 stipend for Patrick Kania for serving as the Director of Alternative Discipline Programs for the 2015-16 school year.
11. The following classified substitutes for the 2015-16 school year:
  - Hannah Koch
  - Jake Fetherolf
  - William McKenzie
  - Jennifer Morgan
  - Tyler Smith
12. Accept the resignation of Danielle Hillis, teacher, effective July 6, 2015.
13. Approve a \$1,000 increase to the salary stated in year two of the contract of Sue Lehmann, Treasurer, effective August 1, 2015.

On roll call, voting yes: Mr. Ludwig, Mr. Cashen, Mr. Linder, Mr. Ritzenthaler, Mr. Lendrum. MOTION PASSED 5-0.

### **ADDITIONAL TREASURER ITEMS**

Mr. Ritzenthaler moved and Mr. Cashen seconded the approval of the two items recommended by the Treasurer on the addendum.

# RECORD OF PROCEEDINGS

Norwalk City School Board of Education

## Regular Meeting

Minutes of

Held

July 7, 2015

### Items Approved:

4. Accept the bid from Cardinal Bus Sales and Service, Inc. of Lima, Ohio and approve the purchase of one 84 passenger Blue Bird school bus for a purchase price of \$93,331.00
5. Accept the bid from Cardinal Bus Sales and Service, Inc. of Lima, Ohio and approve the purchase of one nine (9) passenger Micro Bird Van for the purchase price of \$41,484.00.

On roll call, voting yes: Mr. Ritzenthaler, Mr. Cashen, Mr. Linder, Mr. Ludwig, Mr. Lendrum. MOTION PASSED 5-0

### **SUPERINTENDENTS REPORT**

#### Items Approved:

Upon the recommendation of Mr. George Fisk, Mr. Cashen moved, seconded by Mr. Ludwig to approve the following Superintendent items:

1. 2015-2016 NHS parent/Student Handbook
2. 2015-16 Student Fees at Norwalk High School
3. 2015-16 Student Fees, for grades K-8, of \$20 per student
4. 2015-16 Main Street School Handbook
5. 2015-16 Elementary Handbook
6. Resolution adopting a calamity day alternative make-up plan for the 2015-2016 school year.

On roll call, voting yes: Mr. Cashen, Mr. Ludwig, Mr. Ritzenthaler, Mr. Linder, and Mr. Lendrum. MOTION PASSED 5-0

#### Items for Discussion

1. Board Policies – 1<sup>st</sup> Reading:

FD.....Tax Issues (Also KBE)  
GBR-R.....Family and Medical leave  
IGCH.....College Credit Plus (Also LEC)  
IGCH-R.....College Credit Plus (also LEC-R)  
IKF.....Graduation Requirements  
IKF-R.....Graduation Requirements (Opt Out)  
JECBA.....Admission of Exchange Students  
JECBA-R.....Admission of Exchange Students  
JEFB.....Released Time Religious Instructions

# RECORD OF PROCEEDINGS

Norwalk City School Board of Education

Minutes of

**Regular Meeting**

---

Held

July 7, 2015

---

## **EXECUTIVE SESSION**

Mr. Ludwig moved, seconded by Mr. Ritzenthaler to adjourn to executive session for:

Purpose 1: the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual, unless an employee, official or student requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

Purpose 4: matters required to be kept confidential by State statutes or Federal law; and

Purpose 5: preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment.

On roll call, voting yes: Mr. Cashen, Mr. Ritzenthaler, Mr. Ludwig, Mr. Linder, and Mr. Lendrum. MOTION PASSED 5-0

The board, Mr. Fisk, and Mrs. Lehmann moved into executive session at 8:27.

Mr. Linder recused himself from the discussion of negotiations and exited executive session at 9:46.

Mr. Ritzenthaler moved and Mr. Ludwig seconded a motion to adjourn. Mr. Lendrum declared the meeting adjourned at 10:00 p.m.