

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

Held

August 14, 2018

The Norwalk City Board of Education met in **REGULAR SESSION** at the Norwalk High School, on August 14, 2018. Board President Lisa Wick called the meeting to order at 7:30 p.m. with the following Board members answering roll call: Mr. John Lendrum, Mr. Steve Linder, Mr. Ralph Ritzenthaler, Mrs. Beth Schnellinger and Mrs. Lisa Wick. Board President Wick led the group in the Pledge of Allegiance to the flag. Also in attendance: George Fisk, Superintendent; Joyce Dupont, Treasurer; teachers, community members, students and parents.

ADOPTION OF THE BOARD AGENDA

Mrs. Schnellinger moved, seconded by Mr. Ritzenthaler, to adopt the Board Agenda. On roll call, voting yes: Mrs. Schnellinger, Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder, and Mrs. Wick. MOTION PASSED, 5-0.

PUBLIC PARTICIPATION

There was no public participation.

TREASURER'S REPORTS

Upon the recommendation of Mrs. Joyce Dupont, Treasurer, Mr. Lendrum moved, seconded by Mrs. Schnellinger, for approval of the following:

1. July 2018 financial reports.
2. Waive the reading and approve the minutes of the Regular Meeting on July 17, 2018.
3. American Fidelity as the district's Section 125 provider for 10/1/2018 to 9/30/2019. There is no cost to the district for this service.
4. Interim deposits at Synchrony Bank and Discover Bank as Certificates of Deposits through Multi-Bank Securities.
5. Donation of \$500.00 from Norwalk Concrete Industries to the Robotics Club.

On roll call, voting yes: Mr. Lendrum, Mrs. Schnellinger, Mr. Linder, Mr. Ritzenthaler, and Mrs. Wick. MOTION PASSED, 5-0.

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

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August 14, 2018

PERSONNEL

Upon the recommendation of George Fisk, Superintendent, Mr. Ritzenthaler moved, seconded by Mr. Lendrum, to approve the following personnel recommendations:

1. The resignation of **Michelle Allen**, Food Service Supervisor's Secretary, effective September 14, 2018.
2. The resignation of **William McKenzie**, Custodian, effective August 15, 2018.
3. The resignation of **Keith Ridge**, Bus Driver, effective August 20, 2018.
4. The re-employment of a retiree Part II, section R of the Collective Bargaining Agreement between the NCSD Board of Education and the NTA, **Rachel Hipp**, MA, step 10, one year contract, expiring 2019, effective August 21, 2018.
5. The re-employment of a retiree Part III, section F of the Collective Bargaining Agreement between the NCSD Board of Education and the NTA, **Jeanette Beabout**, MA+45, step 27, one year contract, expiring 2019, effective August 21, 2018
6. Employment of **Sean Collins**, School Psychologist, 1 year contract, MA+15 bracket, step 10 of the certified salary schedule, effective August 21, 2018.
7. Extended days for **Sean Collins**, School Psychologist, up to 20 days for the 2018-2019 school year.
8. A & B Supplemental contracts for teachers substituting during the school day:

A - Mandatory

Richard Brown
Chris Higgins
Chris Jackson
Allison Sellers

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

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August 14, 2018

B – Involuntary

Sherry Adkinson	Heather Kaltenbach
Dustin Baker	Lori Logan
Jeanette Beabout	Abigail Magoto
Carrie Beat	Brock Manlet
Cari Beers	Amy Martin
Jerry Bement	Michele McConnell
Marcy Burns	Vicki Penrose
Donell Cornell	Janet Peterson
Melissa d'Aliberti	Julie Pietrangelo
Wes Douglas	Jenicka Reamer
Jessica Enderle	Rachel Schlotterer
Danny Helton	Reid Shoop
Ashley Hillman	ODell Simpson
Kate Hipp	Scott Spettle
Jordy Horowitz	Kerry Steffanni
Heidi Hovestaedt	Laura Winkler

9. Employment of **Suzanne Hostetter**, Special Needs Educational Assistant, 11 years experience, step 4, 95 day probationary contract, effective August 21, 2018.
10. Employment of **Shelly Land**, Bus Driver, 0 years experience, step 0, 95 day probationary contract, effective August 21, 2018.
11. Employment of **Jennifer Nickoli**, On Board Instructor (OBI) , effective upon successful training of a new driver.

12. Employment of certified and classified substitutes for the 2018-2019 school year:

Ashley Absher	Nicole Beese	Robyn Brady
Classified	Classified	Certified
Bonnie Albright	Stephanie Bellamy	Logan Brucher
Certified	Certified	Certified
Tom Austin	Sandra Bennett	Mona Burke
Classified	Certified	Certified
Wayne Babcanec	William Bennett	Lewis Carbone
Classified	Certified	Certified
Mark Baldi	Camryn Bickerstaff	Linda Carino
Certified	Classified	Certified
Allison Beat	Deborah Bowers	Linda Carino
Certified	Certified	Classified

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

Held

August 14, 2018

Cindy Carmichael	Kim Gentzel	Chelsey Meagrow
Classified	Classified	Certified
Rachell Carroll	Desiree Gonzales	Sandra Meagrow
Classified	Classified	Classified
Angela Chaffee	Krystle Goostree	Amber Missler
Classified	Classified	Certified
Kimberly Chase-Brennan	Steve Gray	Rita Moffitt
Certified	Certified	Classified
Kim Christman	Brooke Hallock	Barbara Moore
Classified	Certified	Certified
Heather Coder	Tamie Haynes (Digman)	Mary Morgan
Classified	Certified	Certified
Thurland (Mike) Colbert	Jeanne Helgeson	Peter (Chip) Motolik
Classified	Certified	Certified
Maribeth Collins	Deborah Helton	Pamela Murphy
Classified	Classified	Classified
Amy Crase	Martha Hillman	Margaret (Peg) Neat
Certified	Classified	Classified
Anne Day	Tom Hillman	Jennifer Norman
Certified	Classified	Certified
Steve Deuschle	Brent Hodkey	Jennifer Norman
Certified	Certified	Classified
Cynthia Eaton	Pamela Hoon	Margaret (Peggy) Opatken
Classified	Classified	Certified
Athena Fessenden	Denise Knight	Carli Patrick
Classified	Certified	Certified
Brent Fickel	Sherida Knott	Marla Peaslee
Certified	Certified	Certified
Mary Anne Fletcher	Cooki Laser	Brent Peterson
Certified	Classified	Certified
Jean Frederick	Katy Laser	Pat Reda
Classified	Certified	Certified
Debra Fries	Shannon Logan	Gary Richards
Classified	Classified	Certified
Lori Galindo	Brandon Marks	Lori Rickert
Certified	Certified	Certified
Mary Ganzhorn	Barbara McDonald	Keith Ridge
Classified	Certified	Classified
Karen Geiger	Mike McIntyre	Tara Riggs
Classified	Classified	Classified
Kim Gentzel	Brian McKain	Susan Rogers
Certified	Classified	Certified

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

Held

August 14, 2018

Susan Rogers Classified	Mark Sindlinger Classified	Katie Weisenberger Certified
Morgan Roland Certified	Kimberly Sines Classified	Jennifer White Classified
Pamela Sanders Certified	Shila Skinn Certified	Joe Widman Classified
Wendy Schafer Certified	Kaitlyn Smith Classified	Michael Wilhelm Classified
Wendy Schafer Classified	Barbara Spino Certified	Shirley Williams Classified
Stephen Sickel Certified	Kimberly Stang Classified	Kim Woodruff Certified
Jan Sigg Certified	Tamie Taft Classified	Marilyn Zadell Certified
Leslie Simon Certified	Julie Tornichio Certified	Lloyd Zimmerman Certified
Mark Sindlinger Certified	Mary Jo Weilnau Certified	

13. Memorandum of Understanding between the NCSD Board of Education and the NTA Section E - Supplemental Contracts 2.

Pay for supplemental duties performed by a Member shall be prescribed by the Supplemental Salary Index, if so indicated, or at such amount as may be agreed upon between the Member and the Board. Credit up to six (6) years will be given for inside/outside school experience in the same sport at the same or higher levels - change to Credit up to nine (9) years.

14. Employment - Supplemental/Special Contracts contingent upon all coaching requirements met prior to coaching students

Norwalk High School, supplemental contract

Jeff Burkett, Assistant Football Coach - code 5, step 0

Wes Douglas, Boys Golf, Head Coach - code 5, step 9

Chris Jackson, Girls Golf, Head Coach, code 5, step 1

Nick Lee, Conditioning, code 13, step 1

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

Held

August 14, 2018

Norwalk High School, special contract

James Attinger, Asst. Coach Boys Soccer - code 6, step 1

Pat Herron, Assistant Football Coach - code 5, step 9

Joe Krajewski, Assistant. Football Coach - code 5, step 0

Jake Wasiniak, Assistant Football Coach - code 5, step 2

Volunteers

Norwalk High School:

Brian Gockstetter, Football

Chris Harkness, Football

Dave Rehnberg, Tennis

Rob Sommers, Football

Joe Widman, Football

15. Member rate for Bev Will for translation services in the 2018-2019 school year.

16. New teacher stipends of \$150.00 each new teacher for attending Teacher Orientation on August 20, 2018.

17. Mentor stipends of \$500.00 for each Resident Educator mentored:

Jen Gerber - Nichole Clark & Brian Depinet

Will Kish - Alyana Tuttle & Melissa d'Aliberti

Tiffany Chandler - Stephanie Pope

Maria Goodsite - Sarah Timis

Vickie Penrose - Stephanie Riggs

Susan Sowders - Olivia Doughty

Ashley Hillman - Brenna Davis

Rachel Hipp - Heather Byington

Janet Koch - Jeff Burkett

Nancy Gfell - Klaryssa Seigley

18. Director of Alternative Discipline Program stipend of \$2,000 to **Pat Kania** for the 2018-2019 school year.

19. Saturday School /ISR employment

Saturday School

Mike Conney

Tim Skinner

Amanda Blodgett

Seth Fry

Tom Cook

Dusty Baker

Chris Hipp

Dave Daniels

Will Kish

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

Held

August 14, 2018

ISR

Dave Daniels

Tim Skinner

Amanda Blodgett

On roll call, voting yes: Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder, Mrs. Schnellinger, and Mrs. Wick. MOTION PASSED, 5-0.

SUPERINTENDENT'S REPORTS

Upon the recommendation of George Fisk, Superintendent, Mr. Lendrum moved, seconded by Mrs. Schnellinger, to approve the following:

1. Appoint Lisa Wick as a delegate and Beth Schnellinger as an alternate to the Ohio School Board Association Capital Conference.
2. 2018-2019 bus routes.
3. 2018-2019 Student/Parent Handbooks:
 - Norwalk High School
 - Norwalk Middle School
 - Elementary Handbook
 - Preschool Handbook
4. Farm land lease agreement for three years in conjunction with the Huron County Commissioners.

AGREEMENT TO LEASE LAND FOR AGRICULTURAL PURPOSES January 1, 2019 – December 31, 2021

This Agreement is made by and between the Board of Huron County Commissioners, 180 Milan Ave, Norwalk, ("Commissioners") and the Board of Education of Norwalk City School District, 134 Benedict Ave, Norwalk, ("Board of Education") for the purpose of letting adjoining land owned by the parties under one lease for agricultural purposes.

Whereas, the Commissioners own approximately 27 acres of the land described below and the Board of Education owns approximately 20 acres of the land described below:

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

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August 14, 2018

Approximately 47 acres of land, located in Section 4 and Section 22 of Norwalk City in Huron County, Ohio, and further described as that parcel of land located North of the U.S. Route 20, West of Benedict Avenue, East of Norwood Avenue, South of Shady Lane Drive within the Norwalk City Limits and commonly described and known as the Shady Lane Farm.

Whereas, the 47 acre parcel had previously been owned by the Commissioners and leased for agricultural purposes by competitive bid to one lessee and the parties desire to continue to lease the property as one parcel for agricultural purposes by competitive bid to one lessee; and

Whereas, pursuant to Ohio Revised Code section 307.15, the board of county commissioners may enter into an agreement with a school district in which the board undertakes, and is authorized by the school district, to exercise any power, perform any function, or render any service, on behalf of the school district that the school district may exercise, perform or render; now therefore

THE PARTIES AGREE AS FOLLOWS:

The Board of Education hereby authorizes the Commissioners to bid and lease the property described above owned by the Board of Education in conjunction with the bid and lease of the property described above owned by the Commissioners.

The Commissioners shall advertise for competitive bids for the lease of the above described 47 acre parcel known as the Shady Lane Farm.

The Commissioners shall award the lease to the highest and best bidder in accordance with law.

The Commissioners shall execute a lease with the successful bidder in essentially the form as the attached Agreement and Lease-Shady Lane Farm, including the description of the land, term length, rental payment, termination, and compensation for the destruction of growing crop provisions.

Within thirty (30) days of receipt of the lessee's rental payment under the Agreement and Lease, the Commissioners shall pay to the Board of Education forty percent (40%) of the rental payment, provided no acreage is withdrawn. In the event that acreage is withdrawn from the Agreement and Lease, the parties to this Agreement to Lease Land shall negotiate an equitable and fair adjustment to the percentage of rental revenue payable to the Board of Education.

In the event that the Board of Education requires the withdrawal of leased acreage during

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

Held

August 14, 2018

the term of the Agreement and Lease, the Board of Education shall be responsible for the payment to the lessee of compensation for the destruction of growing crop in accordance with the Agreement and Lease.

This Agreement to Lease Land for Agricultural Purposes shall not be terminated by either party during the term of the Agreement and Lease-Shady Lane Farm.

5. Continuation of the Maxim School Staffing agreement for nursing services provided directly to students in the 2018-2019 school year.
6. Agreement between Midwest Regional Education Service Center and NCSD for vision impaired, orientation, and mobility services during the 2018-2019 school year.

On roll call, voting yes: Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder, Mrs. Schnellinger and Mrs. Wick. MOTION PASSED, 5-0.

EXECUTIVE SESSION

Mrs. Schnellinger moved, seconded by Mr. Lendrum to move into executive session for the purpose of:

Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

On roll call, voting yes: Mrs. Schnellinger, Mr. Lendrum, Mr. Linder, Mr. Ritzenthaler, Mrs. Schnellinger, and Mrs. Wick, MOTION PASSED, 5-0.

The board moved into executive session at 7:55 pm.

Let the record reflect the Board returned to open session at 8:15 p.m.

ADMINISTROR HANDBOOK, SALARY SCHEDULE AND SUPERINTENDENT SALARY AGENDA ITEMS

Mr. Lendrum moved, Mrs. Schnellinger seconded to add the following item to the agenda:

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

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August 14, 2018

Adoption of the Administrator and Executive Secretary Handbook including base salary increases equal to one and a half percent (1.5%) each year for the period of August 1, 2018 – June 30, 2021.

Approval of a base salary increases of one and a quarter percent (1.25%) each year for the period of August 1, 2018 – June 30, 2021 for George E. Fisk, Superintendent.

On roll call, voting yes: Mr. Lendrum, Mrs. Schnellinger, Mr. Linder, Mr. Ritzenthaler, and Mrs. Wick. MOTION PASSED, 5-0.

ADJOURNMENT

There being no other business, Mrs. Wick declared the meeting adjourned at 8:16 pm.

On roll call, voting yes: Mrs. Schnellinger, Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder and Mrs. Wick. MOTION PASSED, 5-0.

MEETING ADJOURNED at 8:16 PM.

Lisa Wick, President

Joyce Dupont, Treasurer