

RECORD OF PROCEEDINGS

Norwalk City Board of Education

Regular Meeting

Minutes of

Held

September 9, 2014

The Norwalk City Board of Education met in REGULAR SESSION at the Norwalk High School, on September 9, 2014. Board President John Lendrum called the meeting to order at 7:30 p.m. with the following Board members answering roll call: Mr. Kevin Cashen, Mr. John Lendrum, Mr. Steve Linder, and Mr. Ralph Ritzenthaler. The Invocation was given by Pastor Ann Marshall, St. Peter Evangelical Church. Mr. Lendrum led the group in the Pledge of Allegiance to the flag. Also in attendance: Dr. Will Folger, Interim Superintendent; Mrs. Sue Lehmann, Treasurer; Dr. Sue Goodsite; Mr. Dustin Brown, Director of Support Services; Ms. Kelly Ross, Food Service Director/Asst. Director of Support Services; Cary Ashby of the *Norwalk Reflector*; Alissa Widman-Neese of the *Sandusky Register*; building principals; teachers; staff members; and community members.

ADOPTION OF THE BOARD AGENDA AND ADDENDUM

Mr. Cashen moved for adoption of the Board Agenda and Addendum. Mr. Ritzenthaler seconded the motion. Voting yes: Mr. Cashen, Mr. Linder, Mr. Ritzenthaler and Mr. Lendrum. MOTION PASSED, 4-0.

RECOGNITION

Ms. Marcy Burns, a 5th grade teacher from Main Street Intermediate School in Norwalk, Ohio, recently stepped off the Environmental Protection Agency's (EPA) research vessel *Lake Guardian*. Ms. Burns was one of 16 formal and informal educators chosen from more than 50 applicants to collect data alongside scientists from July 7 - 13. The unique opportunity was part of a workshop sponsored jointly by the Center for Great Lakes Literacy (CGLL) and the U.S. EPA.

Ms. Burns was also nominated for a **Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST)**. The Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST) is the highest recognition that a kindergarten through 12th-grade mathematics or science (including computer science) teacher may receive for outstanding teaching in the United States.

Norwalk City School District's Preschool was awarded a **Step Up To Quality 5 Star Rating** from the Ohio Department of Education and the Ohio Department of Jobs and Family Services. Step Up To Quality is a Five-Star Tiered Quality Rating and Improvement System created to recognize and promote early learning and development programs that meet quality standards over and above

Roll Call

Invocation

Pledge

Adoption of the agenda

Ms. Marcy Burns

Preschool

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the health and safety licensing requirements. The District's Preschool Staff consists of Director Jennifer King, Teachers Kathy Smith, Kathy Raymond, Jeanette Roth, Lindsey Silverwood, Rosalie Smith and Educational Assistants Kim Gentzel, Tina Davidson, Sue Silcox, and Jill Lieber.

PUBLIC PARTICIPATION

Mr. Bob Germond, 116 Hasbrock Road, Norwalk, OH addressed the board with 45 pages of correspondence relating to the hiring of Dr. Folger which the *Sandusky Register* published during August. Mr. Germond referenced multiple emails and expressed his displeasure with three of the board members who, in his opinion, had already made the decision not to hire Dr. Sue Goodsite prior to her submitting her application.

Public
Participation

Mr. Duane Moore, 22 Falcon Crest, Norwalk, OH expressed his opinion on the upcoming superintendent search which will be conducted to hire a superintendent. He recommended that the search committee include teachers and community members. He also questioned how someone could be hired when an application had not been submitted and then expressed the opinion that if Dr. Goodsite was expected to follow a procedure, then all should follow the same procedure.

TREASURER'S REPORT

Upon the recommendation of Mrs. Lehmann, Treasurer, Mr. Ritzenthaler moved, seconded by Mr. Cashen, for the approval of the following:

Financial
Reports

Approved Items

1. Waive the reading and approve the minutes of:

Regular Session August 12, 2014

2. August 2014 financial reports

\$35 donation from Tre Sorelle Ciccolato

Donations

Donation of 170 backpacks and school supplies from MCPC
Imaging and Printing

Donation of a trombone valued at \$200 from Juergen Dahle

Donation of \$370 from the Norwalk VFW for the high school to
purchase flags to be displayed at patriotic events and holidays

3. Permanent Appropriations for FY15 as follows:

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General Fund	26,980,462.63
Special Revenue	2,326,309.93
Debt Service	1,155,000.00
Capital	897,746.00
Permanent	12,150.00
Enterprise	997,394.00
Agency	123,965.00
Private Purpose Trust	4,222.00

Permanent
Appropriations

TOTAL APPROPRIATIONS: \$32,497,249.56

1. A class project for Career Based Intervention students. This project will consist of cleaning and maintaining the high school grounds and associated athletic fields during the 2014-15 school year. A transfer of \$500 from the General Fund will be placed in the CBI Activity Account 200-922D each semester for specials materials and activities for the CBI program.
2. A \$2,000 fund-to-fund transfer from the General Fund 001 to the Norwalk High School Trucker Imprint Fund 200-920B for the 2014-2015 school year.

Transfer to CBI

Transfer to
Trucker Imprint

On roll call, voting yes: Mr. Cashen, Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder. MOTION PASSED 4-0.

PERSONNEL

Upon the recommendation of Dr. Will Folger, Mr. Cashen moved, seconded by Mr. Ritzenthaler for the approval of the following:

1. Accept the **resignation of Geraldine Barker** as a bus driver, contingent upon the below employment as a building secretary
2. A **unpaid leave of absence for Arlene West** from August 15, 2014 through Feb. 15, 2015
3. **Reinstate Jacqueline Kelley** from the RIF list, as a building aide, 2.5 hours per day, one year contract, effective August 19, 2014
4. The **employment of Carissa LaRoche**, 11 ½ South Garden St., Norwalk, as a teacher, .50 time, BA bracket, step 0, one year contract, effective August 19, 2014

Geraldine
Barker

Arlene
West

Jacqueline
Kelley

Carissa
LaRoche

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5. The **employment of Geraldine Barker**, building secretary, 5 hours per day, 180 work and 7 holidays days per year, step 27, effective date to be determined.

Geraldine
Barker

6. The **employment of Cynthia Collins**, 481 St. Rt. 61 E., Norwalk, custodian, 8 hours per day, 5 days per week, 260 days per year, step 0, 95-day probationary period, effective Sept. 10, 2014

Cynthia
Collins

7. The **employment of Heidi A. Seidel**, 818 Dublin Rd., Norwalk as a special needs aide, 6.5 hours per day, 3 days per week, step 0, 95-day probationary period, limited contract (for the remainder of the 2014-2015 school year), effective Sept. 3, 2014

Heidi Seidel

8. An **additional 1 hour** for the following **special needs educational assistants**:

Lucy Hokes, for a total of 6.75 hours per day, effective Aug. 19, 2014 (one-on-one assistant)

Special Needs
Educational
Assistants

Linda Moreno, for a total of 7 hours per day, effective Sep. 10, 2014 (ELL/ESL program services)

Michelle Wise, for a total of 8 hours per day, effective Sep. 10, 2014 (ELL/ESL program services)

9. **The following to serve as Study Table Monitors, OGT Tutors, or ISR Monitors** on an as-needed basis, at the approved rate of \$15.00 per session, effective for the 2014-2015 school year:

Study Table/OGT Tutors:

Ken Broz

Tiffany Chandler

Chris Cloud

Jeff Cole

Jen Gerber

Nancy Gfell

Corrie Kaple

Janet Koch

Debbie Leffler

Becky Molnar

Barb Moore

Janet Peterson

Derek Pigman

Allison Sellers

Peggy Smith

Callie Stanley

Sandi Stewart

Study Table

OGT Tutors

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Amie Swope
Melanie Zerman

ISR Monitors:

William Bennett
Mike Conney
Dave Daniels
Chris Hipp
Tim Skinner

ISR Monitors

10. A & B Contracts for the 2014-2015 school year:

<u>First Name</u>	<u>Last Name</u>	<u>A or B Contract</u>
Barbara	Andrews	A (Mandatory)
Tracy	Batey	A (Mandatory)
Jaclyn	Bauer	A (Mandatory)
Lisa	Berry	A (Mandatory)
Bright	Susan	A (Mandatory)
Kenneth	Broz	A (Mandatory)
Jaime	Calhoun	A (Mandatory)
Vickie	Carpenter	A (Mandatory)
Jennifer	Lark	A (Mandatory)
Emily	Deehr	A (Mandatory)
Jessica	Enderle	A (Mandatory)
Olivia	Gamble	A (Mandatory)
Julie	Gilson	A (Mandatory)
Charles	Hanna	A (Mandatory)
Whitney	Hasselbach	A (Mandatory)
Laurie	Haughawout	A (Mandatory)
Heidi	Helgeson	A (Mandatory)
Chris	Jackson	A (Mandatory)
Joe	Kaiser	A (Mandatory)
Angie	Kalizewski	A (Mandatory)
Corrie	Kaple	A (Mandatory)
Katherine	Knight	A (Mandatory)
Rebecca	Kopfstein	A (Mandatory)
Katy	Laser	A (Mandatory)
Tiffany	Lloyd	A (Mandatory)
Carol	Mason	A (Mandatory)

A Contracts

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Michelle	McCallum	A (Mandatory)
Tiffany	Muskovich	A (Mandatory)
Rebecca	Nickoli	A (Mandatory)
Stacey	Opper	A (Mandatory)
Lindsay	Pigman	A (Mandatory)
Jessica	Raymond	A (Mandatory)
Katherine	Raymond	A (Mandatory)
Kathleen	Robertson	A (Mandatory)
Samantha	Roberts	A (Mandatory)
Robyn	Rogers	A (Mandatory)
Robyn	Rogers	A (Mandatory)
Beth	Scheid	A (Mandatory)
Joshua	Schlotterer	A (Mandatory)
Rachel	Schlotterer	A (Mandatory)
Allison	Sellers	A (Mandatory)
Coral	Smith	A (Mandatory)
Amanda	Steinwart	A (Mandatory)
Sandi	Stewart	A (Mandatory)
Stephani	Underwood	A (Mandatory)
Julie	Weyer	A (Mandatory)
Nathan	Whaley	A (Mandatory)
Roger	Wilhelm	A (Mandatory)
Beverly	Will	A (Mandatory)
Stephanie	Zigo	A (Mandatory)
Abbey	Acierto	B (Involuntary)
Amy	Adelman	B (Involuntary)
Sherry	Adkinson	B (Involuntary)
Jennifer	Albright	B (Involuntary)
Leslie	Alexander	B (Involuntary)
Lisa	Arnold	B (Involuntary)
Julie	Badovick	B (Involuntary)
Dustin	Baker	B (Involuntary)
Amy	Battles	B (Involuntary)
Carrie	Beat	B (Involuntary)
Cari	Beers	B (Involuntary)
Jerry	Bement	B (Involuntary)
Sandy	Bennett	B (Involuntary)
Amy	Bergman-Hackenburg	B (Involuntary)
Jami	Brooker	B (Involuntary)

A Contracts

B Contracts

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Richard	Brown	B (Involuntary)
Marcy	Burns	B (Involuntary)
Kim	Caprara	B (Involuntary)
Tiffany	Chandler	B (Involuntary)
Will	Kish	B (Involuntary)
Donell	Cornell	B (Involuntary)
Kathryn	Cring	B (Involuntary)
Mary	Dennison	B (Involuntary)
Wes	Douglas	B (Involuntary)
Debbie	Elmer	B (Involuntary)
Angela	Enderle	B (Involuntary)
Melissa	Faley	B (Involuntary)
Rebecca	Fries	B (Involuntary)
Sarah	Furey	B (Involuntary)
Julie	Gardner	B (Involuntary)
Jennifer	Gerber	B (Involuntary)
Nancy	Gfell	B (Involuntary)
Lisa	Goodright	B (Involuntary)
Lori	Griffith	B (Involuntary)
Danielle	Harp	B (Involuntary)
Chris	Higgins	B (Involuntary)
Danielle	Hillis	B (Involuntary)
Ashley	Hillman	B (Involuntary)
Rachel	Hipp	B (Involuntary)
Jordan	Horowitz	B (Involuntary)
Heather	Kaltenbach	B (Involuntary)
Jonathon	Kijowski	B (Involuntary)
Stefanie	Kingsborough	B (Involuntary)
Thomas	King	B (Involuntary)
Janet	Koch	B (Involuntary)
Abbey	Korbas	B (Involuntary)
Petrina	Kotsopoulos	B (Involuntary)
Amy	Krichbaum	B (Involuntary)
Matthew	Lark	B (Involuntary)
Penny	Lassen	B (Involuntary)
Kim	Lawrence	B (Involuntary)
Nick	Lee	B (Involuntary)
Debbie	Leffler	B (Involuntary)
Lindsay	Leibfritz	B (Involuntary)

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Adam	Leutenegger	B (Involuntary)
Elizabeth	Lindenberger	B (Involuntary)
Lori	Logan	B (Involuntary)
Christina	MacFarland	B (Involuntary)
Chris	MacFarland	B (Involuntary)
Abigail	Magoto	B (Involuntary)
Kim	Majoy	B (Involuntary)
Brock	Manlet	B (Involuntary)
Amy	Martin	B (Involuntary)
Lisa	Martin	B (Involuntary)
Amy	Mayer	B (Involuntary)
Michele	McConnell	B (Involuntary)
Gwen	Meyers	B (Involuntary)
Kristen	Michaelis	B (Involuntary)
Rebecca	Molnar	B (Involuntary)
Barbara	Moore	B (Involuntary)
Lori	Nutter	B (Involuntary)
Laura	Oeder	B (Involuntary)
Donnelle	Orzech	B (Involuntary)
Mark	Parish	B (Involuntary)
Vicki	Penrose	B (Involuntary)
Janet	Peterson	B (Involuntary)
Julie	Pietrangelo	B (Involuntary)
Derek	Pigman	B (Involuntary)
Tracy	Piscitello	B (Involuntary)
Karen	Quillen	B (Involuntary)
Ronda	Raifsnider	B (Involuntary)
Jenicka	Reamer	B (Involuntary)
Jeanette	Roth	B (Involuntary)
Pamela	Sanders	B (Involuntary)
Ray	Scheid	B (Involuntary)
Tricia	Selka	B (Involuntary)
Ann	Sellers	B (Involuntary)
Katie	Sholes	B (Involuntary)
Reid	Shoop	B (Involuntary)
Lindsey	Silverwood	B (Involuntary)
Mark	Sindlinger	B (Involuntary)
Karina	Sisson	B (Involuntary)

B Contracts

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Kathryn	Smith	B (Involuntary)
Peggy	Smith	B (Involuntary)
Rosalie	Smith	B (Involuntary)
Susan	Sowers	B (Involuntary)
Scott	Spettle	B (Involuntary)
Callie	Stanley	B (Involuntary)
Kerry	Steffanni	B (Involuntary)
Miranda	Sullivan	B (Involuntary)
Amie	Swope	B (Involuntary)
Hailee	Taylor	B (Involuntary)
Anne	Teal	B (Involuntary)
Rod	Thimke	B (Involuntary)
Stacy	Thimke	B (Involuntary)
T.J.	Thomas	B (Involuntary)
Tracy	VanBuskirk	B (Involuntary)
Jill	Van Dresser	B (Involuntary)
Lauren	West	B (Involuntary)
Lee Ann	Wetzel	B (Involuntary)
Sarah	Albright	B (Involuntary)
Ashley	Wilson	B (Involuntary)
Laura	Winkler	B (Involuntary)
Melanie	Zerman	B (Involuntary)
Jayne	Ziemke	B (Involuntary)

B Contracts

11. Substitute teachers for the 2014-2015 school year:

Clairice Hinckley, 59 Chapel Dr., Norwalk: General Ed.
Michelle Tamburo, 11315 Bellamy Rd., Berlin Hts., OH 44814
Hannah Below, 2830 W. Columbus St., Port Clinton, 43452
Hannah Douglas, 89 s. Linwood Ave., Norwalk
Krista Appeman, 805 State Route 61 East, Norwalk
Shila Skinn, 1807 Old State Rd., Norwalk
William Wise, 190 Twin Bay Trail, Willard, 44890

12. Classified substitutes for the 2014-2015 school year, on an as needed basis for positions within the district - Treasurer's Asst., Secretary, Food Service, Support Services, Educational Aide (if credentialed), Bus Driver (if licensed and certified)

Geraldine Barker, 13 W Chestnut St., Norwalk
Lisa Elliott, 22 SR 60 N, Wakeman 44889
Alan Furey, 113 Sycamore Dr., effective 9/2/14

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Kathy Haasee, 5 Fairwood Avenue, Norwalk
Susan Rogers, 6 Surrey Ct., Monroeville, effective 8/26/14
Anne Obermiller, 26 W. Chestnut Street, Norwalk, effective 9/1/14
Thomas Price, 112 St. Rt. 61, Lot 26, Norwalk
Heidi Seidel, 818 Dublin Rd., Norwalk

13. **Geraldine Barker**, as an OBI (on-board instructor) as needed

Geraldine
Barker

14. The following **supplemental or special contracts**

Supplementals

Chris Jackson, Shadow Club at NHS, code 16, step 0
Robyn Rogers, Safety Patrol at League Elementary, code 16, step 6
Katy Laser, Main St. Academic Challenge Adv., code 16, step 1
Marcy Burns, Main St. Academic Challenge Adv., code 16, step 6

15. **School Volunteers:** (classrooms)

Volunteers

Michael Bochman, 94 State St., Norwalk
Judy Emmons, 244 E. Main St., Norwalk
Ann Hinckley – Jors, 6 Lakeview Ct., Norwalk
Dan Kenyon, 24 Shady Lane Dr., Norwalk
Brandon Newell, 197 Tucker Ave., Norwalk
Sherri Newhouse, 23 Oak St., Norwalk
Shannon Sommers, 545 Hasbrock Rd., Norwalk
Tracey Sommers, 647 Zenobia Rd., Norwalk
Phyllis Zieber, 11 State St., Norwalk

16. The employment of the following **CBI** (Career Based Intervention) **students** to fill custodial, cafeteria positions, or general assistance through the athletic department, on an as needed basis. The students will begin work at a rate of \$2.50 per hour and advance to a rate not to exceed \$3.00 per hour.

CBI

Andrew Babcock	Daniel Dietrich	Donovan Easter
Martin Garcia	Draven Hartman	Alex Holden
Matt Keiffer	Donovan Meyers	Morgan Newcomer
Lucas Troxel	Brianna Zimmerman	

17. Accept the resignation, for the purpose of retirement, of Mark Parish, as a teacher, effective June 1, 2015 (Mr. Parish's last day will be May 28, 2015)

Mark Parish
Retirement

18. The employment of Daniel Robertson, 142 Woodlawn Ave., Norwalk, as

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a bus driver, 4.5 hours per day, 5 days per week, 187 days per year, step 0, 95 day probationary period, effective September 10, 2014

Daniel
Robertson

19. The employment of Mary M. Smith, as a VLA teacher, at the approved rate for the remainder of the 2014-15 school year.

Mary Smith

On roll call, voting yes: Mr. Cashen, Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder. MOTION PASSED 4-0.

SUPERINTENDENT'S REPORT

Upon the recommendation of Dr. Will Folger, Mr. Ritzenthaler moved, seconded by Mr. Cashen for the approval of the following:

1. An agreement with **Wood County ESC** to provide educational services for Norwalk City School District students placed at:
Wood County Juvenile Detention Center @ \$64/day
Wood County Residential Center @ \$64/day
Wood County Alternative School @ \$45/day
2. **Sunday Key Club** events when they are District and/or Divisional events
3. **Sunday Regional Orchestra** events

Wood County
ESC

Key Club

Regional
Orchestra

On roll call, voting yes: Mr. Cashen, Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder. MOTION PASSED 4-0.

Items for Discussion

1. Teacher Evaluation System
2. Curriculum & Instructional Materials Review

Items for Information

1. North Point Educational Service Center "All Boards Dinner" Sept. 22, 2014, at 6:00 p.m. at the Kalahari Resort, Indigo Bay Room
2. Professional Development update
3. School Law Update Seminar, by Pepple & Waggoner, Ltd.
4. Enrollment as of Aug. 31, 2014: 2933
5. Legislative Reports
6. EHOVE News: Ribbon cutting ceremony for the new building is September 10, 2014 at 3:30 pm

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EXECUTIVE SESSION

Mr. Ritzenthaler moved, seconded by Mr. Cashen to adjourn to executive session for :

Purpose 1: The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual, unless an employee, official or student requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office); and

Purpose 5: Preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment

On roll call, voting yes: Mr. Ritzenthaler, Mr. Cashen, Mr. Linder, Mr. Lendrum. MOTION PASSED 4-0

The board moved into executive session at 8:28 p.m.

ADJOURNMENT

There being no other business. Mr. Lendrum declared the meeting adjourned.

MEETING ADJOURNED 9:02 P.M.

Executive
Session

Adjournment