

RECORD OF PROCEEDINGS

Norwalk City Board of Education
Regular Meeting

Minutes of

Held

October 14, 2014

The Norwalk City Board of Education met in REGULAR SESSION at Norwalk High School, on October 14, 2014. Board President John Lendrum called the meeting to order at 7:30 p.m. with the following Board members answering roll call: Mr. Kevin Cashen, Mr. John Lendrum, Mr. Steve Linder, Mr. Rob Ludwig and Mr. Ralph Ritzenthaler. The Invocation was given by Mr. Lendrum who also led the group in the Pledge of Allegiance to the flag. Also in attendance: Dr. Will Folger, Interim Superintendent; Mrs. Sue Lehmann, Treasurer; Dr. Sue Goodsite; Mr. Dustin Brown, Director of Support Services; Ms. Kelly Ross, Food Service Director/Asst. Director of Support Services; Cary Ashby of the *Norwalk Reflector*; building principals; teachers; staff members; and community members.

Roll Call

Invocation

Pledge

ADOPTION OF THE BOARD AGENDA AND ADDENDUM

Mr. Ludwig moved for adoption of the Board Agenda with removal of item 1. from the Superintendent’s Reports and adding the Addendum . Mr. Ritzenthaler seconded the motion. Voting yes: Mr. Ludwig, Mr. Ritzenthaler, Mr. Cashen, Mr. Linder, and Mr. Lendrum. MOTION PASSED, 5-0.

Adoption of the agenda

RECOGNITION

The following employees were recognized for receiving an excellent rating on both Huron County Public Health Food Service Inspections:

Food Service Employees

- **Debra Fries**
- **Linda Hanneman**
- **Jennifer Nickoli**
- **Sandra Pressler**
- **Molly Ross**
- **Judy Simon**
- **Jacqueline Weisenberger**

Mr. Rob Ludwig was also recognized as a 10 year Veteran Board Member of the NW Region of the Ohio School Boards Association. Mr. Ludwig will be formally recognized by the NW Region at their 67th Annual Fall Conference on October 16th.

Mr. Rob Ludwig

“Your dedication to the students in your district and the region is commendable and we applaud your efforts” – Dr. Judy Jackson May, NW Region Manager.

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PUBLIC PARTICIPATION

Mr. Duane Moore, 22 Falcon Crest, Norwalk, OH expressed his opinion on the upcoming superintendent search which will be conducted to hire a superintendent. He recommended that three committees be formed to aide in the selection process including a committee comprised of the board, one of the OAPSE and NTA and one of community members. He is of the opinion that other districts have been successful with this approach. Mr. Moore also addressed Mrs. Lehmann regarding the five year forecast. It is his understanding that the district forecast must be submitted to the state in October and he questioned the financial position of the district based upon that forecast.

Public
Participation

Mr. Bob Germond, 116 Hasbrock Road, Norwalk, OH questioned the board as to whether Dr. Folger had been offered a three year contract. He also stated that he had been told that Dr. Folger, during his tenure with Sheffield, recommended a teacher for employment with the application to follow and Mr. Germond said this sounded familiar. He also voiced his opinion that district dollars should be saved rather than attend the OSBA conference.

A presentation was made by Cheryl Ryan of OSBA on the processes they use when conducting a Superintendent search. The process includes planning and profile development, advertising and recruitment, vacancy announcement, candidate screening, candidate evaluation, resolution to hire, and transitioning.

OSBA
presentation**ADMINISTRATORS' REPORTS**

Dr. Sue Goodsite provided an update on text book purchasing. She stated that Ohio Standards for science and social studies are not yet available in texts at this time. Since the district is unable to purchase the science texts as planned for this year, the five year forecast of curriculum studies and instructional materials was reviewed by the board. Discussions took place indicating that Dr. Goodsite should assess the need of replacing texts and instructional materials for family and consumer science, career based instruction, health, and physical education as well as purchasing updates to the math texts for the district.

Dr. Goodsite
Textbook
Update

Dr. Goodsite also shared that she is currently working with the ESC of Lorain County about securing grant dollars to support attendance of district employees at the Lean-Ohio Boot Camp to be held at the ESC of Lorain County on October 29, 30, 31, and November 10 and 11.

Lean-Ohio
Boot Camp

Dustin Brown provided an update on the All Sport Complex. He noted that all permits are complete and that the layout, site stripping and footings are anticipated for next week as well as the arrival of the steel. Inspections will be completed by Richland County. He also noted that the area is secured with a fence.

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TREASURER'S REPORT

Upon the recommendation of Sue Lehmann, Mr. Ludwig moved, seconded by Mr. Cashen for the approval of the following:

1. September 2014 financial reports.
2. Waive the reading and approve the minutes of:

Regular Session	September 9, 2014
Special Session	September 23, 2014
3. September donations:

\$243.12 from Kelly Graphics to the middle school football team
 \$100 from Marshall & Marcia Bluc to the Maplehurst Principal Fund
 Seventeen pair of scissors from the Rural King employees
4. Contract with Comp Management to serve as the third party administrator for the district's Ohio Bureau of Workers Compensation Program during the 2014 – 2015 school year at a cost of \$2140.
5. Five year forecast for FY15-19
6. Authorize the Treasurer to compensate workers for tournament activities for the 2014 – 2015 school year.
7. Approve appropriations due to an increase or confirmation of funds:

401-9015	\$522,442.17
461-9015	\$ 8,000.00
439-9015	\$ 56,000.00
551-9015	\$ 23,087.13

Items for Discussion

1. General Fund Spending and revenue for September 2014
2. Five Year Forecast
3. Ohio School Facilities District Outreach Process

On roll call, voting yes: Mr. Ludwig, Mr. Cashen, Mr. Ritzenthaler, Mr. Linder,

Financial
Reports

Minutes

Donations

Comp Mgmt.

Five Year
ForecastTournament
Workers

Appropriations

Discussion
Items

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Mr. Lendrum. MOTION PASSED 5-0.

PERSONNEL

Upon the recommendation of Dr. Will Folger, Mr. Ludwig moved, seconded by Mr. Ritzenthaler for the approval of the following:

- | | |
|---|------------------|
| <p>1. Accept the resignation of Mark Sindlinger, teacher, for the purpose of retirement effective June 1, 2015, (Mr. Sindlinger's last day of employment will be May 29, 2015) and employ same as a teacher one year contract, MA bracket of the salary schedule, step 27, effective for the 2015-2016 school year, per the collective bargaining agreement, part 2, section F, "Working as a Retiree-Retirement Incentive", between the Norwalk Teachers Association and the Norwalk City School District Board of Education (contingent upon certification from STRS).</p> | Mark Sindlinger |
| <p>2. Accept the resignation of Melanie Zerman, as Freshman Class Advisor.</p> | Melanie Zerman |
| <p>3. Accept the resignation of Robin Thrash as Bus Driver and Cook Helper and employ her as a Special Needs Educational Assistant, 6.5 hours per day, 5 days per week, 0 years of experience, step 0 on the Special Needs Educational Assistant pay scale, effective Oct. 1, 2014 (Robin is still under a probationary period).</p> | Robin Thrash |
| <p>4. Employ Geraldine Barker, as a Supervisor's Secretary/Board of Education Secretary, 5 hours per day, 212 days per year, step 14 on the salary schedule, effective Oct. 20, 2014. Also accept the resignation of Geraldine Barker, as a building secretary, in order to accept the position of Supervisor's Secretary/Board of Education Secretary.</p> | Geraldine Barker |
| <p>5. Employ Lisa Elliott, 22 SR 60 North, Wakeman, Ohio 44889, as a Bus Driver, 4.5 hours per day, 5 days per week, 9.2 years of experience, step 4 on the Bus Driver pay scale, effective Octoer 15, 2014, 95 day probationary period.</p> | Lisa Elliot |
| <p>6. Approve additional time, at member rate for Carissa LaRoche, to attend professional development as required for her teacher position, outside of her contracted time (Carissa works .50 FTE = 3.88 hours per day).</p> | Carissa LaRoche |
| <p>7. Approve an additional hour for Sophia Link, from 5 hours per day to 6 hours per day, due to the needs of the child she is serving in her Special Needs Educational Assistant position, as identified on the IEP, effective August 19, 2014.</p> | Sophia Link |

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8. **Substitute teachers** for the remainder of the 2014 – 2015 school year:

Jeffrey Belmont, 7305 Darrow Rd., Huron, Ohio 44839
Catherine Duffey, 11 Queen Anne Way, Norwalk
John Ringenberg, 32 Chapel St., Monroeville, Ohio 44847
Cameron Spivey (paperwork in progress)
Lauren Wozniak, 394 Cleveland Rd., Apt 6B, Norwalk

Substitute
Teachers9. **Classified substitutes**, on an as needed basis for positions within the district (Treasurer's Asst., Secretary, Educational Aide – if credentialed, Bus Driver – if licensed & certified, Food Service and/or Support Services for the remainder of the 2014 – 2015 school year:

Nicole Beese, 50 South Old State Rd., Norwalk
Crystal Emmons, 146 N. Hester St., Norwalk
Chelsea Gregory, 123 Benedict Ave., Norwalk
Michelle Howk, 23 E. Chestnut St., Norwalk
John McConegly, 125 Fairway Circle, Norwalk
William McKenzie, 521 Park St., Willard, OH 44890
Lynda Reising, 9302 Mason Rd., Berlin Hts., OH 44814
Tamara L. Smith, 26 Norwood Ave., Norwalk

Classified Subs

10. Supplemental/special contracts for student activities during the 2014-2015 school year:

Jennifer Lark, Freshman Class Advisor (due to resignation of M. Zerman) Code 16; Step 0
Lori Cook, Pleasant Elementary Safety Patrol, 70%, code 16, step 3
Laurie Haughawaut, Pleasant Elementary Safety Patrol, 30%, code 16, step 0

Supplemental
Contracts

11. District volunteers – (elementary/classroom)

Mary J. Bond, 32 W. Church St., Milan, Ohio
Jennifer Brubaker, 33 B North Hester, Norwalk
Dorothy Hite, 6 A Executive Village Ct., Norwalk
Sharole Kotsopoulos, 46854 Butternut Ridge Rd., Avon, Ohio
Lori Long, 33 Amber Way, Norwalk
Brandi Metzger, 1064 New State Rd., Norwalk
Lori Ortner, 20 Rosendale
Tiffani L. Reiter, 405 S. Kilbourne, Republic, Ohio
Tessa Rupp, 29 Ward Ave., Norwalk
Judy Schneider, 199 E. Main, Norwalk

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On roll call, voting yes: Mr. Ludwig, Mr. Ritzenthaler, Mr. Cashen, Mr. Linder, Mr. Lendrum. MOTION PASSED 5-0

Also upon the recommendation of Dr. Folger, Mr. Cashen made a motion and Mr. Ludwig seconded to approve:

12. The employment of **Kayleigh Duncan**, 78 Chapel Dr., Norwalk, as a Home Instruction Tutor, at the approved rate, for the remainder of the 2014-15 school year (paperwork in progress)
13. **Brian Keith Cooper**, 314 Wilbor Ave., Huron, Ohio 44839, as a volunteer boys bowling coach at Norwalk High School.

On roll call, voting yes: Mr. Cashen, Mr. Ludwig, Mr. Ritzenthaler, Mr. Linder, Mr. Lendrum. MOTION PASSED 5-0

SUPERINTENDENT'S REPORT

Upon the recommendation of Dr. Will Folger, Mr. Cashen moved, seconded by Mr. Ludwig for the approval of the following:

1. Sunday activities involving the NHS Academic Challenge Team (first activity is a TV taping in Cleveland on 10/26/14)

On roll call, voting yes: Mr. Cashen, Mr. Ludwig, Mr. Ritzenthaler, Mr. Linder, and Mr. Lendrum. MOTION PASSED 5-0.

Items for Discussion

1. Pole Vault & Indoor Track

Items for Information

1. Pepple & Waggoner legal update
2. Safety Training – October 17th
3. Enrollment Report as of 9/30/14; 2926 (2933 on 8/31/14, 2944 on 9/30/13)
4. Legislative Report
5. EHOVE News

IX EXECUTIVE SESSION

Mr. Cashen moved, seconded by Mr. Ludwig to adjourn to executive session for:

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Purpose 1: The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual, unless an employee, official or student requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office); and

Purpose 4: Matters required to be kept confidential by State statutes or Federal law

Purpose 5: Preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment

On roll call, voting yes: Mr. Cashen, Mr. Ludwig, Mr. Ritzenthaler, Mr. Linder, Mr. Lendrum. MOTION PASSED 5-0

The board moved into executive session at 8:45 p.m.

ADJOURNMENT

Mr. Ludwig made a motion to adjourn, seconded by Mr. Ritzenthaler. By a pass of ayes, executive session ended.

MEETING ADJOURNED 9:19 P.M.