

RECORD OF PROCEEDINGS

Norwalk City Board of Education

Regular Meeting

Minutes of

Held

November 11, 2014

The Norwalk City Board of Education met in REGULAR SESSION at Norwalk High School, on November 11, 2014. Board President John Lendrum called the meeting to order at 7:34 p.m. with the following Board members answering roll call: Mr. Kevin Cashen, Mr. John Lendrum, Mr. Steve Linder, Mr. Rob Ludwig and Mr. Ralph Ritzenthaler. The Invocation was given by Pastor Jeff Watson of the Foundation Church. Mr. Lendrum led the group in the Pledge of Allegiance to the flag. Also in attendance: Dr. Will Folger, Interim Superintendent; Mrs. Sue Lehmann, Treasurer; Dr. Sue Goodsite; Mr. Dustin Brown, Director of Support Services; Ms. Kelly Ross, Food Service Director/Asst. Director of Support Services; Cary Ashby of the *Norwalk Reflector*; Alissa Widman-Neese of the *Sandusky Register*; building principals; teachers; staff members; and community members.

Roll Call

Invocation

Pledge

ADOPTION OF THE BOARD AGENDA AND ADDENDUM

Mr. Ludwig moved for adoption of the Board Agenda and Addendum with item 11 on the addendum to be voted separately and executive session to be added at the end. Mr. Linder seconded the motion. Voting yes: Mr. Ludwig, Mr. Linder, Mr. Cashen, Mr. Ritzenthaler, and Mr. Lendrum. MOTION PASSED, 5-0.

Adoption of the agenda

PUBLIC PARTICIPATION

Mr. Bob Germond, 116 Hasbrock Road, Norwalk, OH addressed the board. He stated that he checked with other districts in regard to whether their board answers questions during public participation and found that they did. He posed the question, "What is public participation?" Mr. Germond is to be sent a copy of board policy pertaining to public participation at board meetings.

Public Participation

TREASURER'S REPORT

Upon the recommendation of Mrs. Sue Lehmann, Mr. Ludwig moved, seconded by Mr. Cashen for the approval of the following:

October Financial Reports

1. October 2014 financial reports.
2. Waive the reading and approve the minutes of October 14, 2014 regular session meeting.
3. Acceptance of a \$35 donation from Huron County Retired Teachers Association for use in the NCS library in memory of Mrs. Tester, a long-time teacher of the district.

Minutes

Donation

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4. Establish activity fund 200-924G for Teen Leadership Corps

Teen
Leadership

5. Establish activity fund 200-924E for Envirothon

Envirothon

On roll call, voting yes: Mr. Ludwig, Mr. Cashen, Mr. Ritzenthaler, Mr. Linder, Mr. Lendrum. MOTION PASSED 5-0.

Items for Discussion

1. General Fund spending for October 2014

General Fund
Discussion

2. Discussion of revenue received October 2014

PERSONNEL

Upon the recommendation of Dr. Will Folger, Mr. Ludwig moved, seconded by Mr. Ritzenthaler for the approval of the following:

1. Accept the resignation of **Stephanie Hanna**, EMIS Coordinator, effective October 31, 2014.

Stephanie
Hanna

2. Accept the resignation, for the purpose of retirement, of **Vickie Carpenter**, teacher, effective July 1, 2015.

Vickie
Carpenter

3. Accept the resignation, for the purpose of retirement, of **Rebecca Nickoli**, teacher, effective June 1, 2015 (Mrs. Nickoli's last day of employment will be May 31, 2015).

Rebecca
Nickoli

4. The resignation of **Laurie Haughawout**, teacher, for the purpose of retirement, effective June 1, 2015. (Mrs. Haughawout's last day of employment will be May 31, 2015) and **employ same** as a teacher one year contract, MA+15 bracket of the salary schedule, step 27, effective August, 2015, for the 2015-2016 school year, per the collective bargaining agreement, part 2, section F, "Working as a Retiree-Retirement Incentive", between the Norwalk Teachers Association and the Norwalk City School District Board of Education

Laurie
Haughawout

5. Up to 15 hours at member rate for **Kim Majoy** to update and rewrite the Family and Consumer Science Courses of Study.

Kim Majoy

6. Substitute Teachers for the remainder of the 2014-2015 school year:

Substitute
Teachers

- **Sherida Knott**, 245 E. Main St., Apt. B, Norwalk
- **Alyssa Schnee**, 12 Wedgewood Dr., Norwalk

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7. Classified Substitutes, on an as needed basis for positions within the district (Treasurers Asst., Secretary, Educational Aide – if credentialed, Bus Driver – if licensed & certified, Food Service, Support Services) for the remainder of the 2014 – 2015 school year:

- **Suzanne Carlson**, 6 Sara Dr., Norwalk, effective Nov. 3, 2014
- **Alyssa Gough**, 14 S. Garden St.

Classified
Subs

8. Supplemental/Special Contracts for Coaching for the 2014-2015 school year:

- **Brenda Friend**, 181 Tucker Ave., Norwalk, Freshman Girls Basketball, Code 5, Step 9

Supplementals

9. District Volunteers to work with students or in classrooms:

- **Deborah Bowers**, 4 Foxmoor Ct., Norwalk
- **Sherry Missler**, 109 State St., Norwalk

10. Volunteer coaches:

- **Tim Gry**s, 2833 Rt. 18, Norwalk, Wrestling, High School

Volunteers

12. Accept the resignation, for the purpose of retirement, of **Robert L. Duncan**, Director of Pupil Service, effective January 1, 2015 (Mr. Duncan's last day of employment will be December 31, 2014).

Robert
Duncan

13. Accept the resignation, for the purpose of retirement, of **Julie Gardner**, teacher (speech language pathologist), effective June 1, 2015 (Mrs. Gardner's last day of employment will be May 31, 2015)

Julie Gardner

14. Accept the resignation, for the purpose of retirement, of **Charles Hanna**, cleaning person, effective February 1, 2015 (Mr. Hanna's last day of employment will be January 31, 2015).

Charles Hanna

15. Accept the resignation of **Stephanie Zigo**, teacher, for the purpose of retirement, effective June 1, 2015, (Mrs. Zigo's last day of employment will be May 31, 2015) and **employ same** as a teacher one year contract, MA bracket of the salary schedule, step 24, effective August, 2015, for the 2015-2016 school year, per the collective bargaining agreement, part 2, section F, "Working as A Retiree-Retirement Incentive", between the Norwalk Teachers Association and the Norwalk City School District Board of Education (pending a copy of a current STRS statement).

Stephanie Zigo

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16. Accept the resignation of **Jill Fetherolf**, 6 King John Dr., Norwalk as an educational assistant – building and employ same, as a building secretary, 5 hours per day, 187 days per year, 11 years of experience, step 6 of the building secretary column, effective Nov. 12, 2014.

Jill Fetherolf

17. The employment of **Jill Fetherolf**, 6 King John Dr., Norwalk, educational assistant – library, 2 hours per day, 5 days per week, 187 days per year, 11 years of experience, step 6 of the educational assistant – library column, effective Nov. 12, 2014.

18. The resignation of **Lucy Hokes**, 32 E. Elm St., Norwalk as an educational assistant – special needs, and employ same, as an educational assistant – library, 6 hours per day, 5 days per week, 187 days per year, 8 years of experience, step 7, effective Nov. 12, 2014.

Lucy Hokes

On roll call, voting yes: Mr. Ludwig, Mr. Ritzenthaler, Mr. Cashen, Mr. Linder, Mr. Lendrum. MOTION PASSED 5-0

Following discussion in order confirm the intent of the employee, Mr. Linder moved, seconded by Mr. Ritzenthaler to **table** the following:

11. Accept the resignation, for the purpose of retirement, of **Ken Broz**, teacher, effective June 1, 2015 (Mr. Broz's last day of employment will be May 31, 2015).

Table Broz
Retirement

On roll call, voting yes: Mr. Linder, Mr. Ritzenthaler, Mr. Cashen, Mr. Ludwig, Mr. Lendrum. MOTION PASSED 5-0

SUPERINTENDENT'S REPORT

Items for Discussion

1. Superintendent Search Agency
2. Pole Vault & Indoor Track

Pole Vault
Indoor Track

Items for Approval

Upon recommendation of Dr. Will Folger, Mr. Ludwig moved, seconded by Mr. Ritzenthaler for the approval of the following:

1. Job Description for Board of Education/**Central Office Secretary**
2. **NHS Band Trip** to Washington DC from March 26-29, 2015

Job Description

Band Trip

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On roll call voting yes: Mr. Ludwig, Mr. Ritzenthaler, Mr. Cashen, Mr. Linder, Mr. Lendrum. MOTION PASSED 5-0.

Following discussion Mr. Ludwig made a motion, seconded by Mr. Lendrum for the approval of:

1. Engagement of the **Ohio School Board's Association** to conduct the Superintendent Search

OSBA
Superintendent
Search

On roll call voting yes: Mr. Ludwig, Mr. Lendrum, Mr. Cashen, Mr. Ritzenthaler. Voting no: Mr. Linder. MOTION PASSED 4-1

Items for Information

1. Enrollment report as of Oct. 31, 2014: **2934**; Last year: 2945
2. All Sports Complex project update – Mr. Dustin Brown
3. ELL Report – Mr. Ken Moore
4. Gifted Program Update – Mr. Dan Bauman
5. Communications Survey
6. Website Update
7. NOL All Sports Trophy – The Truckers are in 1st place after the fall season!
8. EHOVE News – 65 of 125 NCS students made the honor roll
9. Legislative Report

Enrollment

Informational
Reports

Executive
Session

EXECUTIVE SESSION

Mr. Ritzenthaler moved, seconded by Mr. Cashen to adjourn to executive session for:

Purpose 1: The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student or the investigation of charges or complaints against such individual, unless an employee, official or student requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

On roll call, voting yes: Mr. Ritzenthaler, Mr. Cashen, Mr. Linder, Mr. Ludwig, Mr. Lendrum. MOTION PASSED 5-0

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The board moved into executive session at 8:50 p.m.

ADJOURNMENT

Mr. Cashen moved for adjournment, seconded by Mr. Ritzenthaler. With a vote by ayes, the meeting adjourned at 9:18 p.m.