

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Minutes of

Regular Meeting

Held

November 13, 2018

The Norwalk City Board of Education met in REGULAR SESSION at the Norwalk High School, on November 13, 2018. Board President Lisa Wick called the meeting to order at 7:30 p.m. with the following Board members answering roll call: Mr. John Lendrum, Mr. Steve Linder, Mr. Ralph Ritzenthaler, Mrs. Beth Schnellinger and Mrs. Lisa Wick. Board President Wick led the group in the Pledge of Allegiance to the flag. Also in attendance: George Fisk, Superintendent; Joyce Dupont, Treasurer; Cary Ashby of the *Norwalk Reflector*; teachers, community members, students and parents.

ADOPTION OF THE BOARD AGENDA

Mr. Ritzenthaler moved, seconded by Mrs. Schnellinger, to adopt the Board Agenda. On roll call, voting yes: Mr. Ritzenthaler, Mrs. Schnellinger, Mr. Lendrum, Mr. Linder, and Mrs. Wick. MOTION PASSED, 5-0.

EDUCATION SPOTLIGHT

2nd and 3rd grade students from Pleasant Elementary demonstrated their STEM knowledge by showing various projects they made in the new Lego STEM lab.

PUBLIC PARTICIPATION

Rudy Breglia from School Bus Safety Alliance shared information about seat belts on school busses.

Rod Thimke thanked the Board and administration for successful passage of the renewal emergency levy.

TREASURER'S REPORTS

Upon the recommendation of Mrs. Joyce Dupont, Treasurer, Mr. Lendrum moved, seconded by Mrs. Schnellinger, for approval of the following:

1. October 2018 financial reports
2. Waive the reading and approve the minutes of the

October 9, 2018 Regular Session Meeting

3. Interim deposits as Certificate of Deposits with the following banks through Multi-Bank Securities:

Citibank

Morgan Stanley

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4. Update estimated resources and appropriations for fy19 as follows:
499 School Safety state grant
Increase estimated resource and appropriation to \$15,271.95
5. Auxiliary disposal request from Norwalk Catholic Schools for obsolete items.
6. FMLA absence for Samantha Roberts estimated effective 11/13/2018 through 1/1/2019.
7. Stipulation of Value in the JDS Board of Tax Appeals Case No. 2018-1247 with a request that the school district be made whole for any tax refunds.
8. Liberty Tax donation of \$500.00 to the Robotics Club.

On roll call, voting yes: Mr. Lendrum, Mrs. Schnellinger, Mr. Linder, Mr. Ritzenthaler, and Mrs. Wick. MOTION PASSED, 5-0.

TREASURER'S DISCUSSION

The Treasurer discussed the Huron County Public Health Community Cessation Initiative to reduce tobacco use and the goal of the wellness committee to reduce tobacco use among staff as they are role models to our students.

PERSONNEL

Upon the recommendation of George Fisk, Superintendent, Mr. Ritzenthaler moved, seconded by Mrs. Schnellinger, to approve the following personnel recommendations:

1. The resignation of **Patricia Clark**, school bus driver and transportation assistant, effective November 5, 2018
2. Change of classification for **Regina Reed** from school bus driver and cook helper to custodian, effective October 29, 2018.
3. The employment of **Mary Lynn Ganzhorn**, School Bus Driver, step 0, 120-day probationary contract, effective October 31, 2018.

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4. The employment of **Kim Stang**, Cook Helper, step 0, 120-day probationary contract, effective November 14, 2018.
5. The employment of **Shelly Land**, Transportation Assistant, step 0, effective November 5, 2018.
6. The employment of **Anne Day** as a home instruction tutor for the 2018-2019 school year.
7. The employment of the following ISR Monitors for the 2018-2019 school year:

Bill Bennett
Steve Gray

8. The employment of Certified and Classified Substitutes for the 2018-2019 school year:

Mason Berry	Certified	effective 10/18/18
Nate Kaczor	Certified	effective 10/12/18
Paul Moesher	Certified	effective 10/19/18
Cheryl Patil	Certified	effective 10/24/18
Carrie Wiedenheft	Certified	effective 10/18/18

Alisa Bishop	Classified	
Abby Finley	Classified	effective 10/15/18
Anna Hershiser	Classified	
Gloria Howard	Classified	
Kara Howard	Classified	
Laresa Nardecchia	Classified	
Beth Proctor	Classified	

9. The employment of Classroom Volunteers for the 2018-19 school year:

Brandi Braker
Brittany Broadstock
Alyssa Bushhorn
Justin Chaffins
Mary Kay Cillo
Kelly Collins
Drew Crabtree
Kailey Faulkner
Breanna Fenwick
Shelby Fuchs
Kim Gentzel

Samantha George
Abigail Gilreath
Francia Ginther
Shelby Hainline
Kara Howard
Elizabeth Huggins
Zoe Knoll
Kelly Kramer
Brittany McKenna
Alex Osborn
Amber Pavon

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**Bonnie Berkley
Pigman
Maddie Portieus
Margaret
Rohrbacher
Sarah Roll
Ebony Scott
Hailey Sherer**

**Jan Sigg
Megan Stephens
Brianna
Stockmaster
Sandra VanVlerah
Kassie Voss
Jeanie Winkler
Alyson Youskievicz**

10. The supplemental contract employment of **Stephanie Riggs** for the 2018-19 school year, Main Street School, student council advisor, code 16, step 1.
11. The employment of the following special contracts for the 2018-19 school year:

Kyle Brubaker, NHS Freshman Boys Basketball, code 5, step 2
Amy Little, NHS Swimming assistant, code 8, step 3
John Wade, NHS Boys Bowling, code 6, step 9

Steve Windau, NMS Girls Basketball, code 7, step 9
Eric Neuberger, NMS Boys Basketball, code 7, step 2

12. The employment of the following Volunteer Coaches and Advisors for the 2018-19 school year:

Matt Goostree, NHS, Wrestling
Pete Hernandez, NHS, Wrestling
Erich Metzger, NHS, Wrestling
Chris Phillips, NHS, Wrestling
Jeff Phillips, NHS, Wrestling
Wes Sellers, NHS, Boys Basketball

13. Stipend for **Ronda Raifsnider** for the 2018-19 school year, Main Street School yearbook advisor, \$500.00.

14. Member rate stipends for the following for gifted training and/or writing WEPS in the 2018-19 school year:

**Amy Battles
Brain Depinet
Lori Logan**

**Vicki Penrose
Reid Shoop**

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On roll call, voting yes: Mr. Ritzenthaler, Mrs. Schnellinger, Mr. Lendrum, Mr. Linder and Mrs. Wick. MOTION PASSED, 5-0.

SUPERINTENDENT'S REPORT

Upon the recommendation of George Fisk, Superintendent, Mr. Lendrum moved, seconded by Mrs. Schnellinger, to approve the following:

1. Elementary School Secretary job description.
2. Addition to the Preschool Handbook Tuition Scale, add ">200% \$95.00/Month"
3. Contract for salting and snow plowing 2018-2019 school year with Miller Landscape.
4. Board Policies:

DGA – AUTHORIZED SIGNATURES

GBK – SMOKING ON DISTRICT PROPERTY BY STAFF MEMBERS

GBH (ALSO JM) – STAFF-STUDENT RELATIONS

JHH – NOTIFICATION ABOUT SEX OFFENDERS

JM (ALSO GBH) – STAFF-STUDENT RELATIONS

KGC – SMOKING ON DISTRICT PROPERTY

On roll call, voting yes: Mr. Lendrum, Mrs. Schnellinger, Mr. Linder, Mr. Ritzenthaler, and Mrs. Wick. MOTION PASSED, 5-0.

INFORMATION AND DISCUSSION ISSUES

Mr. Lendrum requested that quotes and requests for proposals (RFP's) be acquired for more services. Mrs. Wick and Mrs. Schnellinger just returned from the OSBA Capital Conference and will report next month.

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EXECUTIVE SESSION

Mr. Ritzenthaler moved, seconded by Mr. Lendrum to move into executive session for the purpose of:

Matters required to be kept confidential by State statutes or Federal law

On roll call, voting yes: Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder, Mrs. Schnellinger, and Mrs. Wick, MOTION PASSED, 5-0.

The board moved into executive session at 8:23 pm.

Let the record reflect the Board returned to open session at 8:58 p.m.

AGENDA ADDITION

Mr. Lendrum moved, Mrs. Schnellinger seconded to add the following item to the agenda:

Deny the grievance of **Denise Clark** as no violation, misinterpretation or misapplication of the negotiated agreement occurred.

On roll call, voting yes: Mr. Lendrum, Mrs. Schnellinger, Mr. Ritzenthaler, and Mrs. Wick. Voting no: Mr. Linder. MOTION PASSED, 4-1.

ADJOURNMENT

There being no other business, Mrs. Wick declared the meeting adjourned at 9:00 pm.

On roll call, voting yes: Mrs. Schnellinger, Mr. Ritzenthaler, Mr. Lendrum, Mr. Linder and Mrs. Wick. MOTION PASSED, 5-0.

MEETING ADJOURNED at 9:00 pm.

Lisa Wick, President

Joyce Dupont, Treasurer