

RECORD OF PROCEEDINGS

Norwalk City School District Board of Education

Regular Meeting

Minutes of

Held

June 22, 2017

The Norwalk City Board of Education met in REGULAR SESSION at the Norwalk High School, on June 22, 2017. Board President Kevin Cashen called the meeting to order at 6:00 p.m. with the following Board members answering roll call: Mr. John Lendrum, Mr. Steve Linder, Mr. Rob Ludwig, Mrs. Lisa Wick, and Mr. Kevin Cashen. Mr. Cashen led the group in the Pledge of Allegiance to the flag. Also in attendance: George Fisk, Superintendent; Joyce Dupont, Treasurer; Corey Ream, Director of Operations; Cary Ashby of the *Norwalk Reflector*; teachers, community members, students and parents.

Roll Call

Pledge

ADOPTION OF THE BOARD AGENDA

Agenda

Mr. Ludwig moved, seconded by Mr. Lendrum, to adopt the Board Agenda. Voting yes: Mr. Ludwig, Mr. Lendrum, Mr. Linder, Mrs. Wick, and Mr. Cashen. MOTION PASSED, 5-0.

RECOGNITION

Sandra Meagrow and Don Nardecchia were recognized upon their retirement for their many years of service to the district.

Recognition

PUBLIC PARTICIPATION

There was no public participation.

Public
Participation

TREASURER'S REPORTS

Upon the recommendation of Mrs. Joyce Dupont, Treasurer, Mr. Lendrum moved, seconded by Mr. Ludwig, for approval of the following:

1. May 2017 financial reports
2. Waive the reading and approve the **minutes** of the

May 9, 2017 Regular Session Meeting
June 7, 2017

3. Contract with Rea and Associates to provide a Medicaid Agreed Upon Procedures (AUP) for the cost report for the 2016, 2017, and 2018 cost reports at an annual cost not to exceed \$1,850.00.
4. Contract with Central Ohio Medical Review to provide ordering, referring and prescribing services for the Medicaid in Schools program

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for the 2017-2018 school year at a cost of \$15.00 per service area.

5. Contract with Strategic Solutions for document imaging and archiving of warrant packets with timesheet integration and electronic forms module. Includes electronic approval module.
6. Transfer funds of \$60,000 from 001 to 006 which will allow food service to not end the fiscal year in the red.
7. Transfer funds of \$250,000 from 001 -000 to the 001-9413 textbook set-aside account.
8. Final appropriations and estimated revenue for FY17.
9. 10 cent price increase for the cafeteria for the 2017-2018 school year.

Breakfast

K-8: \$1.50

9-12: \$1.75

Lunch

K-4: \$2.45

5-8: \$2.60

9-12: \$2.75

10. Auxiliary disposal of obsolete items.

11. Donations:

Scholarship donation from the Endowment Fund for the Norwalk City School District for \$53,750 in various student scholarships.

Scholarship donation from Erie Neurosurgery & Associates, Inc. for \$1,000.00

Scholarship donation from the Maplehurst PTO for \$500.00

Donation from the Car Coddlers for \$500.00

Donation from the NHS Athletic Booster Club: a 10' Pro-LED Video Display Board, (2) 12' Pro-LED scoring tables with possession arrow, in the amount of \$60,500

On roll call, voting yes: Mr. Lendrum, Mr. Ludwig, Mrs. Wick, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

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PERSONNEL

Upon the recommendation of George Fisk, Superintendent, Mr. Ludwig moved, seconded by Mrs. Wick, to approve the following personnel recommendations:

1. The resignation of **Sean Harris**, custodian, effective June 16, 2017.
2. The resignation of **Suzanne Hostetter**, special needs educational assistant, who is moving out of state, effective August 21, 2017.
3. The resignation of **Ashley Wilson**, teacher, effective August 21, 2017.
4. Salary increase for **Elena Perez**, of 2.25% of her base salary, as granted to all other staff members (grant funded) effective 2017-2018 school year.
5. **Dan Bauman** - Gifted Coordinator and Director of Federal Programs for the 2017-2018 school year per the MMA schedule.
6. **Adam Kreischer** - Resident Educator Coordinator, for the 2017-2018 school year per the MMA schedule.
7. Employment of 1st year Teachers, effective August 22, 2017:

Jeffrey A. Burkett, 1 year contract, BA bracket, step 1 of the certified salary scale

Myisha Dotson, 1 year contract, MA bracket, step 6 of the certified salary scale, pending the completion of all employment requirements

Alyanna Tuttle, 1 year contract, BA bracket, step 0 of the certified salary scale

8. Employ **Jessica Ward** as a Special Needs Educational Asst. 1 year contract for 2017-2018.
9. Classification changes:

Beth Osborn, from Educational Asst. - Special Needs to Educational Asst. - Library, 7 hours per day, will remain on Educational Asst. - Special Needs pay scale, effective for the 2017-2018 school year

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Terry Snyder, from Educational Asst. - Special Needs to Educational Asst. - Library, 7 hours per day, will remain on Educational Asst. - Special Needs pay scale, effective for the 2017-2018 school year

10. **Amie Swope**, an additional 10 extended days as technology director prior to August 1, 2017.
11. Employ **Kathleen Sheller** as a Cook Helper, 3 hours per day: 1 hour breakfast, 2 hours lunch, step 0 on the classified salary schedule, 189 days, effective August 23, 2017.
12. Grant stipends of \$355.00 each from the High Schools That Work FY17 grant for Trucker Time development:

Nichole Blackwood
Jennifer Gerber
Nick Lee
Becky Molnar
Carissa Olsen
Samantha Roberts
Sandi Stewart

13. The employment of **Mollie Wetherill**, Ernsthausen Performing Arts Center Coordinator, 2 one year contracts, effective July 1, 2016 through June 30, 2018 at member rate.
14. Early Entrance/Kdgn Screening Meetings up to 10 hours each at member rate for 17-18 school year for the following staff:

Brenna Davis
Angela Enderle
Jenika Reamer
Katie Seitz
Julie Weyer
Laura Winkler

15. **Olivia Doughty**, up to 80 hours at member rate to attend Wilson Training.
16. **Nate Whaley** - up to 80 hours at member rate to attend two GTT summer training workshops (CTE funded).

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17. LPDC members at member rate:

2016-2017

Marcy Burns

Janet Koch

Michele McConnell

2017-2018

Marcy Burns

Lori Griffith

Janet Koch

18. Home Instruction tutors for 2017-2018 school year at member rate:

Andrew Garrick

Steve Gray

Mark Sindlinger

19. Employment - Substitutes - Classified 2016-2017 & 2017-2018
(including summer 2017)

Rachell Carroll

Kim Christman

Thurland Colbert

Jared Cook

Bryson Haraway

Kayleigh Hughes

Ryan Kirk

Brandon Kopfstein

Eric Leber

Alicia Lortcher

Michael McIntyre

Jennifer Morgan

Madison Myers

Alexandria Osborn

Kathleen Sheller

Kimberly Sines

Kaitlyn Smith

Tyler Smith

Jennifer White

Shirley Williams

Trevor Wright

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20. Employment - Supplemental/Special Contracts

contingent upon all coaching requirements met prior to coaching students:

Norwalk High School

Kyle Brubaker - 9th Gr. Boys Basketball: code 5, step 1

Jessica Dalton - Asst. Cheer (winter): code 15, step 1

Angie Farmer - Academic Team: code 11, step 0

Tom Foster - Asst. Boys Basketball: code 5, step 9

Nancy Gfell - National Honor Society: code 16, step 9

Steve Gray - Head Boys Basketball: code 2, step 9

Chris Harkness - Asst. Girls Basketball: code 5, step 1

Chris Jackson - Shadow Club: code 16, step 3

Chris Jackson - Soph. Class: code 15, step 3

Nick Lee - Asst. Boys Basketball: code 5, step 9

Debbie Leffler - Newspaper: code 9, step 9

Amy Little - Asst. Swimming: code 8, step 3

Kim Majoy - Key Club: code 14, step 3

Brock Manlet - Head Girls Basketball: code 2, step 6

Rebecca Molnar - Student Council: code 10, step 9

Derek Pigman - Senior Class: code 10, step 6

Ray Scheid - Head Girls Bowling: code 6, step 2

Leah Schuster - Yearbook: code 9, step 9

Erin Smetzer - Head Swimming: code 5, step 3

Tyler Smith - 9th Gr. Girls Basketball: code 5; step 1

Jennifer Swartz - Asst. Girls Basketball: code 5, step 6

Tracy VanBuskirk - Art Club: code 15, step 6

John Wade - Head Boys Bowling: code 6, step 9

Kristie Wert - Head Cheer (winter): code 10, step 3

Nate Whaley - Robotics Club: code 10, step 1

Norwalk Middle School

Cassandra Baker - Cheer (fall): code 15, step 6

Sandy Bennett - Marching Band: code 11, code 9

Rebecca Fries - Academic Challenge: code 16, step 3

Devon Grendow - 8th Gr. Volleyball: code 7, step 0

Heidi Helgeson - Art Club: code 15, step 6

Penny Lassen - Academic Challenge: code 16, step 9

Mason P. Oglesby, III - Cross Country: code 10, step 0

Heather Ott - 7th Gr. Volleyball: code 7, step 1

Korey Robinson - 8th Gr. Football: code 7, step 3

Ray Scheid - Athletic Director: code 7, step 9

Ray Scheid - Yearbook: code 14, step 2

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Sue Silcox - Student Council: code 14, step 6
Tyler Smith - 8th Gr. Football: code 7, step 3
Frank Staley - 7th Gr. Football: code 7, step 6
Steve Traczek - 8th Gr. Football: code 7, step 2

Volunteers

Adam Leutenegger, Robotics Club
Wes Sellers, Boys Basketball
Fred Seville, Boys Basketball
David Snell, Boys Soccer

Julie Kuhl - Volleyball
Tracey Sommers - Cross Country
Ryan Eastman - Football
Brian Gockstetter - Football

21. The employment of **Dave Swope**, \$10 per hour, up to 300 hours, effective June 2, 2017 as summer tech help.
22. The employment of **Jinalben Patel**, certified substitute as needed, for the remainder of the 2016-2017 school year.

On roll call, voting yes: Mr. Ludwig, Mr. Lendrum, Mr. Linder, Mrs. Wick and Mr. Cashen. MOTION PASSED, 5-0.

SUPERINTENDENT'S REPORT

Upon the recommendation of George Fisk, Superintendent, Mr. Lendrum moved, seconded by Mrs. Wick, to approve the following:

1. Board policies:

DECA: ADMINISTRATION OF FEDERAL GRANTS
DI - FISCAL ACCOUNTING AND REPORTING
DID - INVENTORIES
DN - SCHOOL PROPERTIES DISPOSAL
EBC - EMERGENCY MANAGEMENT AND SAFETY PLANS
EBC-R -EMERGENCY MANAGEMENT AND SAFETY PLANS
EF-EFB - FOOD SERVICES MANAGEMENT - FREE AND REDUCED-PRICE FOOD
IGBI - LIMITED ENGLISH PROFICIENCY ENGLISH LEARNERS
IGBJ - TITLE I PROGRAMS
IGBL - PARENTAL PARENT AND FAMILY INVOLVEMENT IN EDUCATION

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2. Instructional Coach job description.
3. Preschool parent handbook.
4. Contract with North Point Educational Service Center - 2017-2018 to educate district students at the NP Alternative Learning facility.
5. Contract with ESC of Cuyahoga County for Special Education Services provided by Positive Education Program (PEP) for the 2017-2018 school year.
6. Contract with NOECA for three technical support services technicians (IT support) for fy18.
7. Resolution authorizing 2017-18 membership in the Ohio High School Athletic Association, for Norwalk High School and Norwalk Middle School.

On roll call, voting yes: Mrs. Wick, Mr. Lendrum, Mr. Ludwig, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

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Items for Information

EHOVE news

Potential building project – Mr. Ream passed out binders with information on the educational benefits of students in one building and staff concerns with the current buildings.

EXECUTIVE SESSION

Mr. Ludwig moved, seconded by Mrs. Wick to move into executive session for the purpose of:

The employment of a public employee.

On roll call, voting yes: Mr. Ludwig, Mrs. Wick, Mr. Lendrum, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

The board moved into executive session at 7:03 pm.

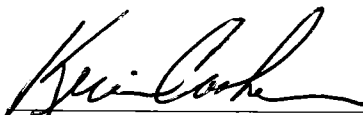
Let the record reflect the Board returned to open session at 8:05 p.m.

ADJOURNMENT

There being no other business, Mr. Cashen declared the meeting adjourned at 8:05 pm.

On roll call, voting yes: Mr. Ludwig, Mrs. Wick, Mr. Lendrum, Mr. Linder, and Mr. Cashen. MOTION PASSED, 5-0.

MEETING ADJOURNED at 8:06



Kevin Cashen, President



Joyce Dupont, Treasurer