

MINUTES

**Norwalk City School District
Board of Education
Organizational Meeting
Tuesday, January 12, 2016, 8:00 pm - 8:20 pm
Norwalk High School**



I. OPENING OF ORGANIZATIONAL MEETING

President Pro-tem Robert Ludwig called the Organizational Meeting to order at 8:00pm.

A. Call to Order - Roll Call

President Pro Tempore, John Lendrum

The following members answered on roll call: Mr. Kevin Cashen, Mr. John Lendrum, Mr. Steve Linder, Mr. Robert Ludwig, and Mrs. Lisa Wick

B. Adoption of Agenda

Move: John Lendrum Second: Kevin Cashen Status: Passed

Yes: John Lendrum, Kevin Cashen, Steve Linder, Robert Ludwig, Lisa Wick

C. Oath of Office - re-elected/new Board Members

John Lendrum (re-elected)

Lisa Wick (new)

Interim Treasurer Larry Hanneman administered the Oath of Office to re-elected member John Lendrum and new member Lisa Wick for four-year terms beginning Jan. 1, 2016 and ending Dec. 31, 2019.

D. Nomination and Election of Board President

President Pro-Tem Robert Ludwig called for nominations for President of the Board of Education for calendar year 2016. Mr. Lendrum nominated Mr. Ludwig for President and Mr. Cashen seconded. Yes: John Lendrum, Kevin Cashen, Steve Linder, Lisa Wick, Robert Ludwig Motion Passed

E. Nomination and Election of Board Vice President

President Ludwig called for nominations for Vice-President of the Board of Education for calendar year 2016. Mr. Lendrum nominated Mr. Cashen for Vice-President and Mr. Linder seconded. Yes: John Lendrum, Steve Linder, Kevin Cashen, Lisa Wick, Robert Ludwig Motion Passed

F. Annual Budget Hearing

Interim Treasurer Larry Hanneman conducted the annual budget hearing and reviewed Fiscal Year 2017 projected revenues and expenditures.

G. Establish the following dates, times, and locations for regular Board meetings of the Norwalk City

School District Board of Education for calendar year 2016: Location: Norwalk High School Time: 7:30 p.m. Dates as follows: (second Tues. of each month)

Jan 12, Feb 9, Mar 8, Apr 12, May 10, Jun 14, Jul 12, Aug 9, Sep 13, Oct 11, Nov 8, and Dec 13

- H. Norwalk Reflector as the newspaper of general circulation in which school legal notices will be published
- I. Establish the Board Service Fund for the calendar year 2016 at \$1,500
- J. Reaffirm Board Member compensation at \$80 per meeting per Board resolution dated Nov. 18, 2003 (pg. 279-03 minutes).
- K. Appoint a Board Member to serve as a Trustee for the Endowment Fund for Norwalk City Schools, to represent the Norwalk City School District's Board of Education

John Lendrum was appointed.
- L. Appoint a Legislative Liaison member of the Norwalk City School District's Board of Education to the Ohio State School Boards Association

Robert Ludwig was appointed
- M. Appoint a Student Achievement liaison member of the Norwalk City School District's Board of Education to the Ohio State School Boards Association

Kevin Cashen was appointed.
- N. Appointments of the following Standing Committees for 2016:
 - *Finance
 - *Buildings/Grounds
The Board appointed all five members to serve on the Finance and Buildings/Grounds Committees for 2016.
- O. Authorize the Treasurer to pay all bills within the limits of appropriations as bills are received and when the goods and/or services have been received as ordered and provide a list of invoices paid to the Board of Education at its next regular meeting
- P. Authorize the Treasurer to modify appropriations as deemed necessary provided all such modifications are reported to the Board of Education at its next regular meeting
- Q. Authorize the appointment of legal counsel, as needed: Pepple & Waggoner, Ches Sumpter & Associates, Squire Sanders, LLP, and Bricker & Eckler
- R. Authorize the Treasurer to purchase position bonds for the Treasurer and Superintendent
- S. Authorize Treasurer to purchase liability insurance for board members
- T. Adopt the Annual Tax Budget for FY2017
- U. Authorize the Treasurer to borrow money from commercial sources

V. Authorize the Treasurer to credit interest earned on the following funds in 2016 to those respective funds, with all other interest earned to be credited to the General Fund:

- Auxiliary Service Fund: 401-9017 Norwalk Catholic Schools
- Trust Funds/Endowments:
 - 007-9031 Edwin Fessenden Scholarship
 - 007-9035 Janet N. Conway Scholarship
 - 007-9048 Duane Berry Memorial
 - 008-9042 Oglesby Construction Scholarship for Minority Students
 - 008-9043 Elizabeth A Craig Music Support
 - 008-9044 Ken-Mar Scholarship
- Construction Fund: 004 New H.S. Building Fund
- Food Service: 006 Cafeteria Fund

W. Appoint the following building cashiers for calendar year 2016:

- High School: Jeanette Ott/Rebecca Chapin
- Middle School: Leona Lortcher/Jackie Kelly
- Main Street School: Vicki Charville
- League Elementary: Connie Kluding
- Pleasant Elementary: Heidi Heitsche
- Maplehurst Elementary: Stacey Horner
- Cafeteria: Michele Allen
- Athletics: Josh Schlotterer/Ray Scheid/Dave Rehnborg/Laura Rehnborg/Karen Weideman

Move: Kevin Cashen Seconded: Lisa Wick Status: Passed Items G thru W
Yes: Kevin Cashen, Lisa Wick, John Lendrum, Steve Linder, Robert Ludwig

II. ADJOURNMENT

Move: John Lendrum Seconded: Kevin Cashen Status: Passed to Adjourn at 8:08pm
Yes: John Lendrum, Kevin Cashen, Steve Linder, Lisa Wick, Robert Ludwig



Robert Ludwig
President



Ray J. Hammenan
Interim Treasurer