



MINUTES

**Norwalk City School District
Board of Education
Organizational Meeting
Monday, January 9, 2017, 7:00 pm - 7:11 pm
Norwalk High School**

The Norwalk City Board of Education met for the ANNUAL ORGANIZATIONAL Board Meeting on January 9, 2017 at the Norwalk High School. President Pro Tempore Robert Ludwig called the meeting to order at 7:00 p.m. Board members answering roll call: Mr. Kevin Cashen, Mr. John Lendrum, Mr. Steve Linder, Mr. Robert Ludwig, and Mrs. Lisa Wick.

ADOPTION OF THE BOARD AGENDA

Mr. Lendrum moved, seconded by Mrs. Wick, to adopt the prepared Board meeting agenda. On roll call, voting yes: Mr. Cashen, Mr. Lendrum, Mr. Linder, Mr. Ludwig, and Mrs. Wick. MOTION CARRIED, 5-0.

NOMINATION AND ELECTION OF PRESIDENT OF THE BOARD

President Pro Tempore Robert Ludwig called for nominations for President of the Board of Education for calendar year 2017. Mr. Lendrum nominated Mr. Kevin Cashen for Board President, seconded by Mrs. Wick. On roll call, voting yes: Mr. John Lendrum, Mr. Steve Linder, Mr. Robert Ludwig, and Mrs. Lisa Wick. Abstaining: Mr. Cashen. MOTION CARRIED, 4-0-1.

NOMINATION AND ELECTION OF VICE-PRESIDENT OF THE BOARD

President Pro Tempore Robert Ludwig called for nominations for Vice-President of the Board of Education for calendar year 2017. Mr. Cashen nominated Mrs. Wick for Board Vice-President, seconded by Mr. Lendrum. On roll call, voting yes: Mr. Cashen, Mr. Lendrum, Mr. Linder, and Mr. Ludwig. Abstaining: Mrs. Wick. MOTION CARRIED, 4-0-1. Mr. Kevin Cashen assumed chairmanship of the meeting.

ANNUAL BUDGET HEARING

Mrs. Dupont, Treasurer, conducted the annual budget hearing, reviewed the fiscal year 2018 Tax Budget, and recommended adoption of the budget.

Mr. Ludwig moved, seconded by Mr. Lendrum to adopt the FY18 Tax Budget as presented. On roll call, voting yes: Mr. Cashen, Mr. Lendrum, Mr. Linder, Mr. Ludwig and Mrs. Wick. MOTION CARRIED, 5-0.

BOARD MEETING DATES

Mr. Ludwig moved, seconded by Mrs. Wick, to establish dates, times, and location for regular Board meetings of the Norwalk City Board of Education for the calendar year 2017.

Location: Norwalk High School – James E. Cole Media Center

Time: 7:30 p.m.

Date: Second Tuesday of Each Month (except as noted)

Jan	9 (2nd Mon)	Jul	11
Feb	14	Aug	8
Mar	14	Sep	12
Apr	11	Oct	10
May	9	Nov	14
Jun	27 (4 th Tuesday, tentative)	Dec	12

On roll call, voting yes: Mr. Cashen, Mr. Lendrum, Mr. Linder, Mr. Ludwig and Mrs. Wick. MOTION CARRIED, 5-0.

LEGAL NOTICES, BOARD SERVICE FUND

Mr. Lendrum moved, seconded by Mrs. Wick, to approve the following Board items:

1. The Board approved the Norwalk Reflector as the newspaper of general circulation in which school legal notices will be published.
2. Established the Board Service Fund for the calendar year 2017 at \$1,500.
3. Reaffirm Board Member compensation at \$80 per meeting per Board resolution, dated November 18, 2003 (pg. 279 – 03 minutes).

4. The Board approved the appointment of a Board Member, John Lendrum, to serve as a Trustee for the Endowment Fund for Norwalk City Schools, to represent the Norwalk City Schools Board of Education.
5. The Board appointed Lisa Wick as a Legislative Liaison member of the Norwalk City Board of Education to the Ohio State School Boards Association.
6. The Board appointed Robert Ludwig as a Student Achievement Liaison member of the Norwalk City Board of Education to the Ohio State School Boards Association.
7. Appointment of the following Standing Board Committees for 2017:
 - Finance – Mr. Ludwig, Mr. Cashen
 - Buildings/Grounds – Mr. Lendrum, Mr. Linder
8. Authorize the Treasurer to pay all bills within the limits of appropriations as bills are received and when the goods and/or services have been received as ordered and provide a list of invoices paid to the Board of Education at its next regular meeting.
9. Authorize the Treasurer to modify appropriations as deemed necessary provided all such modifications are reported to the Board of Education at its next regular meeting.
10. Authorize the appointment of legal counsel, as needed: Pepple & Waggoner, Ches Sumpter & Associates, Squire Sanders, LLP, and Bricker & Eckler.
11. Authorize the Treasurer to purchase position bonds for the Treasurer and Superintendent.
12. Authorize Treasurer to purchase liability insurance for board members.
13. Authorize the Treasurer to borrow money from commercial sources.

14. Authorize the Treasurer to credit interest earned on the following funds in 2017 to those respective funds, with all other interest earned to be credited to the General Fund:

Auxiliary Service Fund: 401-9017 Norwalk Catholic Schools
Trust Funds/Endowments:
007-9031 Edwin Fessenden Scholarship
007-9048 Duane Berry Memorial
008-9042 Oglesby Construction Scholarship for Minority Students
008-9043 Elizabeth A Craig Music Support
008-9044 Ken-Mar Scholarship
Construction Fund: 004 Building Fund
Food Service: 006 Cafeteria Fund

15. Appoint the following building cashiers for calendar year 2017:

High School: Jeanette Ott/Rebecca Chapin
Middle School: Stacey Horner/Jackie Kelly
Main Street School: Vicki Charville
League Elementary: Connie Kluding
Pleasant Elementary: Heidi Heitsche
Maplehurst Elementary: Michelle Wise, Jacquie Sindlinger, Kim Gentzel
Cafeteria: Michele Allen
Athletics: Josh Schlotterer/Ray Scheid/Karen Weideman

On roll call, voting yes: Mr. Cashen, Mr. Lendrum, Mr. Linder, Mr. Ludwig and Mrs. Wick. MOTION CARRIED, 5-0.

ADJOURNMENT

Mr. Ludwig moved, seconded by Mrs. Wick, for adjournment. On roll call, voting yes: Mr. Cashen, Mr. Lendrum, Mr. Linder, Mr. Ludwig and Mrs. Wick. MOTION CARRIED, 5-0.

MEETING ADJOURNED at 7:11 p.m.

Kevin Cashen, President

Joyce Dupont, Treasurer